



AGENDA

FOR THE

REGULAR BOARD OF ALDERMEN MEETING

OF

MONDAY, FEBRUARY 2, 2015

AT THE

MANCHESTER POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE



REGULAR MEETING OF THE BOARD OF ALDERMEN

NEXT BILL: 15-2210

NEXT ORD: 15-2096

NEXT RES: 15-0515

DATE: MONDAY, FEBRUARY 2, 2015 – 7:00 p.m.

MEETING TO BE HELD AT THE POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE

PAGE NO.

PUBLIC HEARING:	Request for a Special Use Permit for a laundry and dry-cleaning business at 14523 Manchester Road	1 - 16
PUBLIC HEARING:	An amendment to the Code modifying signage regulations in the Planned Business District	17 - 24

AGENDA

1. Call to Order:
 - a. Pledge of Allegiance to the Flag
 - b. Invocation
2. Roll Call and Statement of Quorum
3. Approval of the Minutes:
 - a. Minutes of the January 19, 2015 Regular Board
of Aldermen meeting 25 - 27
4. Establishment of Order of Items on the Agenda

5.	Consideration of Petitions and Comments from the Public	
a.	Introduction of New Police Officer	
b.	Presentation of Proclamation to Molly McKay of Eagle Bank honoring her award of West County Young Professional of the Year	28
c.	Comments from the Public	
6.	Reports from the Mayor	
a.	Mayoral Report	
7.	Reports from the City Administrator	
a.	Announcement of next meeting date to be Tuesday, February 17 because of holiday	
b.	List of Paid Bills (Warrant dates of January 18 – January 31, 2015)	29 - 41
8.	Reports from Committees	
a.	Planning and Zoning Commission	
b.	Manchester Arts	
9.	Action on Old Bills	
a.	There are none.	
10.	Introduction of New Bills	
a.	Bill approving a Special Use Permit for a laundry and dry cleaning business at 14523 Manchester Road - first reading – Alderman Diehl	42 - 45
b.	Bill approving a text amendment to the Code relating to signage regulations in the Planned Business District – first reading – Alderman Clement	46 - 50
c.	Bill amending the Code of Ordinances relating to the BOCA Code – first reading – Alderman Schrader	51 - 52

- d. Bill authorizing contract for participation in St. Louis County Court's Mental Health/Jail Diversion Program – first reading- Alderman Hamill 53 - 58
- e. Resolution approving submission of grant application for enforcement of driving while intoxicated violations - Alderman Stevens 59 - 69
- f. Resolution approving submission of grant application for enforcement of hazardous moving violations – Alderman Stevens 70 - 80

11. Miscellaneous

- a. Comments from the Public

12. Adjournment

Note: Due to ongoing City business, all meeting agendas should be considered tentative.

If you are a person with a disability or have special needs in order to participate in this public meeting, please contact City Administrator Andy Hixson no later than 72 hours before the meeting.

For more information, call:
636-227-1385 VOICE
1-800-735-2966 TDD
1-800-735-2466 RELAY MISSOURI

Posted Friday, January 30, 2015 at 1:45 p.m.



City of Manchester
14318 Manchester Road
Manchester, Missouri 63011

(636) 227-1385

PUBLIC HEARING NOTICE

The City of Manchester Board of Aldermen shall hold a public hearing on Monday February 2, 2015 at 7:00 p.m. at the Manchester Police Facility, 200 Highlands Boulevard Drive, to consider the following:

CASE #15-SUP-001 – A request is made by Mark Clements with Hutkin Development Company, on behalf of Sher Care Corporation, for a laundry and dry cleaning business, known as CD One Price Cleaners, to include collection, distribution, and on-site processing at 14523 Manchester Road (Baxter Shops). The property is zoned C-1 Commercial District.

**CITY OF MANCHESTER
PLANNING AND ZONING DEPARTMENT
PROJECT REPORT**

Project Information

January 12, 2015

File Number: 15-SUP-001

Applicant: Mark Clements, with Hutkin Development Company, as agent for owner (Sher Care Corporation), on behalf of CD One Price Cleaners

Activity: Special Use Permit request to have a laundry and dry cleaning facility that provides collection, distribution, and on-site processing

Zoning District: C-1 Commercial District

Address: 14523 Manchester Road (Baxter Shops)

Background

CD One Price Cleaners is requesting a Special Use Permit, so they can operate in the, currently vacant, western endcap of Baxter Shops, located on the northwest corner of Baxter and Manchester Roads. This development is bordered by Manchester Road to the south, Baxter Road to the east and north, and Walgreens and Plaza Tire Service to the west. The development has two (2) access points to Baxter Road and another to Manchester Road. This approximately 24,000 square foot strip mall was built in 1984. Currently 68% of the development is occupied. With the addition of the cleaners, Baxter Shops will be at an 82% occupancy rate.

The petitioner wishes to occupy the westernmost space, fronting Manchester Road, within the strip mall. Their operation will use just over 3,300 square feet and, therefore, will occupy approximately 14% of the building. No parking reconfiguration is proposed. The site already has the required 17 spaces for this user, as well as overflow parking. The only exterior building modifications to be completed by the petitioner are the addition of wall signage on the building façade and additional exhaust pipes, if necessary. Interior modifications to accommodate the processing and general layout of the new store will be completed.

Historically, the laundry and dry cleaning industry has used a chemical called Tetrachloroethylene, also known as perchloroethylene, or perc. Due to health and environmental concerns regarding perc, other solvents are making their way into the industry, although more than 80% of dry cleaners still use perc. The petitioner is proposing the use of a hydrocarbon solvent, instead of perc. They also will be using equipment that was introduced into the industry within the last four (4) years. This system utilizes newer technology and, therefore, only uses one-third (1/3) of the amount of solvent as older machines. With the reduction in solvent during the process, comes a reduction in the amount of chemicals stored on-site.

In this type of business the concerns are generally environmental and centered around odor, exhaust, and other waste by-products. There are also concerns with the storage of chemicals on-site and the combustibility of the solvent. The petitioner uses a zero waste closed system, so no odor or exhaust is released during the process. Heat and water vapor are the only items released from the exhaust fans. Any chemical by-product is trapped inside filters within the closed system and not released into the atmosphere. These filters are removed from the premises by a separate company and discarded appropriately and in compliance with state and federal guidelines.

Precautions will be taken by the petitioner within the store, including: the sealing of floors, the placement of machines in areas with a lip to contain spills, OSHA compliant procedures for addressing spills and storage of materials. Both the Fire Code and the Building Code, which will be enforced by West County Fire & EMS and St. Louis County respectively, have detailed requirements for this type of use. All Code requirements, including EPA, other federal, and state requirements relative to the processing of laundry and dry cleaning, and the storage of related chemicals will need to be met. Additionally, the petitioner had a Code Consultant evaluate the Fire and Building Codes' requirements against the equipment and the type and volume of chemicals that will be used. The

**CITY OF MANCHESTER
PLANNING AND ZONING DEPARTMENT
PROJECT REPORT**

consultant's analysis shows compliance to the Codes can be achieved and a relatively low volume of chemicals will be stored onsite.

The CD One Price Cleaners company currently has thirty (30) stores in the Chicago metropolitan area. The petitioner has noted that they have not received any complaints, or had any issues, relative to environmental or landlord problems, such as exhaust, fumes, odor, waste discharge, etc. Department staff has made contact with the Planning staff in Naperville, Illinois, a city in the Chicago area with two (2) such franchises, and verified that no issues have arisen in the three (3) plus years they've been in operation there.

Attached is a copy of the SUP application, an outline of business intent, information on the zero waste system, the Code Consultant's analysis, location schematic and parking calculation for the development, photos of the location, and a location/zoning map.

Staff Comments

Laundry and dry cleaning establishments, including those with on-site processing, are allowed in the C-1 District with a Special Use Permit. The City's Zoning Code states that the granting of a Special Use Permit, for this use, shall be contingent on the review of process chemicals and shall include adequate architecturally approved venting and flues. The Department, along with the Fire Marshal, has reviewed the type and volume of chemicals and believes the amount used in this operation is reasonable, and once all Fire Code and Building Code requirements are met by the petitioner, the public safety and health will not be adversely affected. If additional vents or flues are required, the Department would recommend they be screened by the existing architectural features of the building.

It is the Department's belief that this use will not substantially increase traffic hazards or congestion. Additionally, the use will not adversely affect the character of the neighborhood or the general welfare of the community. This use will also not overtax the public utilities.



APPLICATION FOR SPECIAL USE PERMIT

City of Manchester, 14318 Manchester Rd., Manchester, MO 63011

Ph: 636 227 1385, Ext. 107; Fax: 636 821 8099

REQUIREMENTS

Every application submitted to the Planning and Zoning Commission for review and approval **must contain** the following:

- ☐ A non-refundable fee of \$300.
- ☐ Twenty (20) copies of:
 - ☐ A plot survey/sketch/site plan, to scale and showing lot/property in question.
 - ☐ A letter of intent describing the proposed use of the Special Use Permit. Description can include (but is not limited to) the nature of the business, hours of operation, number of employees, etc.
 - ☐ Information on the number of parking spaces assigned to the space.
 - ☐ Any other pertinent information for the Commission to review with your application.
- ☐ Completed application with applicant's (or representative's) name and address who will appear before the Commission and Board.

If any information is incomplete or not provided, the proposal may not be scheduled for a Commission meeting.

PLEASE PRINT

PROPERTY OWNER	SHER CARE CORPORATION AND SHER PROPERTIES, L.L.C.		
ADDRESS	10829 OLIVE BLVD, ST. LOUIS, MO 63141		
PHONE	314-872-9140	FAX	314-872-8880

CONTRACTOR/ APPLICANT NAME	MARK CLEMENTS (AGENT FOR OWNER)		
COMPANY NAME	HUTKIN DEVELOPMENT COMPANY		
ADDRESS	10829 OLIVE BLVD, ST. LOUIS, MO 63141		
PHONE/EXTENSION	314-872-9140	FAX	314-872-8880
PERMIT TO BE PICKED UP BY	<input type="checkbox"/> Property Owner <input checked="" type="checkbox"/> Applicant/Contractor		

ADDRESS OF SPECIAL USE	14523 MANCHESTER ROAD
LEGAL DESCRIPTION OF PROPERTY	SEE ATTACHED EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY (continued)	
PROPOSED SPECIAL USE	DRY CLEANERS
EXISTING ZONING	C-1

I hereby certify that the information contained in this application and accompanying drawings and/or plats are correct, and that I will conform to all applicable laws of the City of Manchester.

Owner/Contractor

Mark Clements

Date

11-4-14

PLANNING AND ZONING USE ONLY

City of Manchester Permit # _____

Received by _____

Director, Planning and Zoning and Economic Development

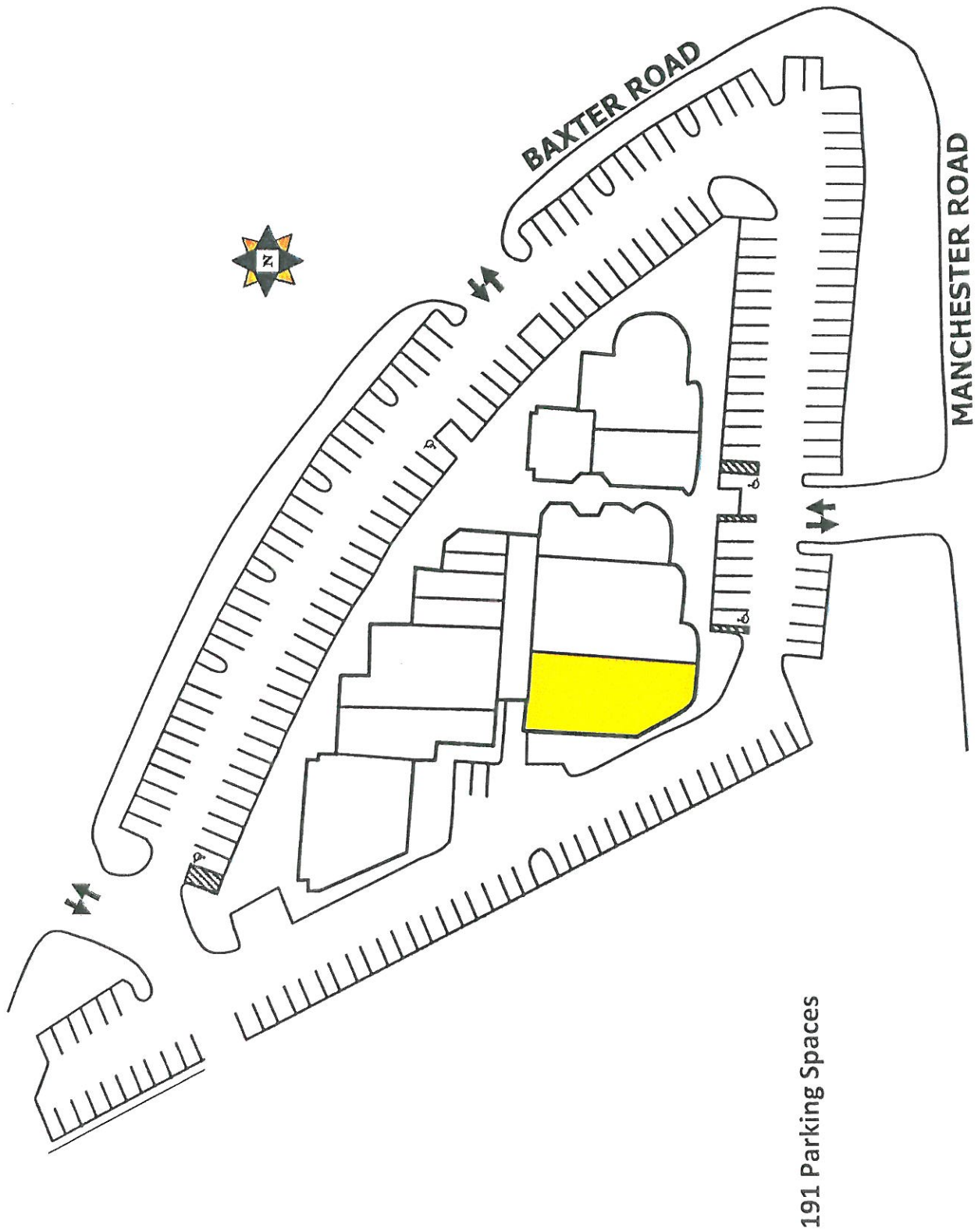
☐ Fee Paid On: _____

EXHIBIT "A"
SHER PROPERTY

A tract of land in Section Thirty-six (36), Township Forty-five (45) North, Range Four (4) East, and part of Baxter Road 40 feet wide and part of a road 50 feet wide, dedicated to the City of Manchester for roadway purposes recorded in Book 6968 at Page 48, (as vacated) by the Board of Aldermen of the City of Manchester by Ordinance No. 83-061, a certified copy of said Vacation recorded December 2, 1983 in Book 7563 at Page 6, in the Office of the Recorder of Deeds for St. Louis County, Missouri, and being part of an area reserved for Neighborhood Retail Stores, as shown on plat of "Baxter Acres Amended Plat No. 2", according to plat thereof recorded in Plat Book 93 at Pages 32 and 33 of the St. Louis County Records, and described as follows:

Beginning at a point on the Northern line of Manchester Road at its intersection with the Southwestern line of Vacated Baxter Road, 40 feet wide, thence along said Southwestern Road line the following bearings and distances: North 27 degrees 50 minutes 00 seconds West, 440.69 feet; North 40 degrees 24 minutes 00 seconds West, 122.29 feet and North 45 degrees 10 minutes 00 seconds West, 18.72 feet to a point on the Northern line of property described in Deed to the Western District of the Lutheran Church Missouri Synod, recorded Book 3540 at Page 487 of the St. Louis County Records; thence along said Northern line, North 89 degrees 11 minutes 00 seconds East, 0.21 feet to its intersection with the Southwestern line of Baxter Road, as relocated, thence along said Southwestern line South 60 degrees 35 minutes 16 seconds East, 119.96 feet to a point on the Northwestern line of vacated Baxter Road, as aforementioned, thence along said road line, South 40 degrees 24 minutes 00 seconds East, 32.63 feet and South 27 degrees 50 minutes 00 seconds East 35.79 feet to its intersection with the Northwestern line of property formerly of the City of Manchester recorded in Book 6968 at Page 48 of the St. Louis County Records, thence along said Northwestern line, North 62 degrees 10 minutes 01 seconds East, 47.05 feet to its intersection with the Southwestern line of Baxter Road, as relocated, thence along said Southwestern line the following: South 66 degrees 39 minutes 03 seconds East, 160.19 feet to a point of curve; thence Southeastwardly along a curve to the right having a radius of 673.20 feet an arc distance of 473.90 feet (the chord of which bears South 46 degrees 29 minutes 03 seconds East, 464.17 feet) to a point and South 5 degrees 32 minutes 36 seconds East, 35.11 feet to its intersection with the Northern line of Manchester Road, as aforementioned; thence along said Northern road line South 87 degrees 27 minutes 10 seconds West, 83.35 feet and North 86 degrees 13 minutes 00 seconds West; 290.31 feet to the point of beginning.

kc/reding/r01176.exa



Baxter Shops Parking Analysis

	Business	Use Type	Sq. Ft.	Required Parking	Total Parking Available
14501	El Maguey	Restaurant	3423	34	
14505	Smoothie King	Retail	860	4	
14511	Fantastic Sam's	Personal Service	1375	7	
14523A	Massage Envy	Personal Service	3400	17	
14523	CD One Price	Retail	3304	17	
111	Edward Jones	Office	840	2	
115	Mary Kay	Retail	737	4 *	
117	Vacant	Retail	2244	11 *	
119	Vacant	Retail	2095	10	
121	Orthodontist	Medical	1413	7	
127	Hunan Resturant	Restaurant	1300	13	
129	Baxter Dental	Medical	3091	15	
			24,082	142	191

* Calculations based on an assumption of a retail use.



ONE DAY. ONE PRICE. CLEAN.

History: CD One Price Cleaners, with headquarters in suburban Chicago has its roots in Houston, TX. The founders of the company first became involved in the dry cleaning industry in 1984 and since that time, the growing organization has been involved in every facet of the business. From real estate selection and store design to store operations and equipment refurbishment and distribution--the company has a broad range of experience.

The company relocated to Chicago from Houston in 2001 and has been rapidly expanding its one-price "superstore" concept. In just 11 years, the company has opened 31 stores in the Chicagoland area, with a few more under development, establishing a strong footprint in the critical Chicagoland market. In addition, the company has last year entered the Minneapolis market.

Service & Production: Our well-trained, uniformed staff members greet each customer with a smile and an ear for any special requests or specific garment problems. And while they are waiting for service, our customers can help themselves to a free cup of gourmet coffee. At CD One Price Cleaners, we value high levels of customer service because while our customers may be initially drawn by our low prices, they become long-term customers because of the quality of our service. In fact, all our laundered shirts are hand-finished, ensuring an outstanding finished product. Well-honed operational procedures and state-of-the-art equipment clean clothing quickly and efficiently and because all the cleaning is done on-site, customers can drop off in the morning before 10:00am and pick-up the same day at 5:00 at no extra charge. Our low prices drive customers to our stores, but it is the quality of our services that keep them coming back. With a foundation of over 15 years of experience in all facets of the dry cleaning industry, the staff at CD One Price Cleaners remains committed to continuous operational improvement. By honing the efficiency of our operation, we are able to deliver an outstanding finished product at a great price. Our stores are typically around 3000 square feet and are welcoming, well-lighted stores where the production process is in open view for our customers, not hidden in the back like a traditional dry cleaner. And the combination of efficient operational processes and the latest high tech, environmentally friendly cleaning equipment allows us to clean a large number of garments every day.



Environmental Responsibility: CD One Price Cleaners has been dedicated to conducting our business in an environmentally responsible and sustainable manner since we were founded in 2001. We are proud to say we meet and exceed all state, federal and EPA regulations. CD One Price Cleaners' commitment to environmental responsibility is driven by our sophisticated core business practices. We use modern, state-of-the-art equipment to conduct our business. We continue to be at the forefront of leading products that promote environmental responsibility. We work with state, federal and EPA officials to ensure we meet and exceed all environmental regulations. We are proud of our successful track record. We use a robust operations program to ensure our equipment is functioning at a high level. . We have dedicated employees

committed to on-going staff training and development and environmental regulation policies. We conduct regular training certification programs to educate staff on equipment maintenance and state and EPA environmental policies. We offer a hanger recycling program which has enabled us to recycle and re-use millions of hangers. We are committed to this program as well as to developing new recycling programs in the future. We are committed to continually reducing our consumption of electricity and natural gas. We strive to accomplish this goal through store design and equipment configuration improvements. CD One Price Cleaners is proud to communicate our environmental initiatives to the community. Through continued awareness and structured programs we will continue to conduct our business in an environmentally responsible and sustainable manner.

Customer Loyalty & Feedback: The CD One Price network of stores is signed up with Listen 360, an outside firm that specializes in customer feedback. New Customers are asked for their email address during the onboarding process. Once logged into the system, the e-mail address is sent to Listen 360. Listen 360 will then arbitrarily send periodic requests for customer feedback. . The simplicity and easy usability of the Listen 360 survey result in over 500 customer reviews per week! The results of the survey are sent to CD One Price Cleaners management team and franchise owners. The store operations team can use the feedback, which they receive on a daily basis to quickly and efficiently correct any store complaints, as well as, praise employees for jobs well done. Due to the quick response time to issues and continued priority of peak performance at each CD One Price location, building and retaining customer loyalty has become a part of everyday operation and service. It was as a result of customer feedback that the company initiated a credit card program and an email alert system to text customers when their cleaning is ready for pickup. CD One Price Cleaners is dedicated to the Total Customer Experience and receive a daily report card measuring their progress.

Location & Employees: CD One Price Locations are conveniently open from 7am to 7pm Monday through Saturday and 10:30am through 5pm on Sunday. During the production hours of 7am to around 3pm in the afternoon, there are 10-14 employees on-site. From the time production stops to closing of business each day, 5 employees will continue to facilitate drop-off and pick-ups. To oversee the entire facility, each location has 3 managers; an Assistant Manager, a Store Manager, and a Production Manager. On average, 90% of the employees are employed full-time and all managers are full-time employees. Typically, the peak hours for customer visits are during the morning and the evening when customers find it convenient to drop-off and pick-up before and after work. Throughout the day there is a steady flow of traffic as well. Each customer transaction, pick-up or drop-off, typically lasts only 2-3 minutes on average. During peak hours a CD One Price location may have 3-4 +/- customers either being serviced or waiting in line at a time.



Assured
Construction
Compliance, L.L.C.

529 Westernmill Drive Chesterfield, MO 63017 * (314) 704-4724

Mr. Gene R. Holtzman
Hutkin Development
10829 Olive Blvd Ste 200
Saint Louis, MO 63141

December 14, 2014

RE: CD One Price Cleaners – 14523 Manchester Rd. – Baxter Shops

Dear Mr. Holtzman:

The CD One Price Cleaners is a drop off, on premise dry cleaning establishment that utilizes state of the art technology and advanced chemical formulations in the dry cleaning process. The proposed location is within the City of Manchester Missouri in the Baxter Shops Center.

The Manchester City Zoning map (2013) which is available on-line indicates that this property is located in the C-1 zoning district. Section 405.240 of the city zoning code provides a list of the permitted uses and special uses allowed in the C-1 zoning district. Section C, 5, F states "Laundry and dry cleaning, provided collection and distribution and on-site processing shall be contingent on review of process chemicals by the Building Official and Planning and Zoning Commission, to include adequate architecturally approved venting and flues."

I have included a spreadsheet analysis of the dry cleaning chemicals utilized in this facility which includes quantities and classification in accordance with the 2012 edition of the International Fire Prevention Code. Based upon this analysis the 2009 International Building Code (IBC) classifies a dry cleaner as an F-1 Moderate Hazard Use. It is my understanding that the building proposed to house this business is of type 2-B construction and is equipped throughout with an automatic fire suppression system. The existing building is a mixed use of M-mercantile and B-business uses. This tenant space is located on the end of the building with three exterior walls and is separated from the adjacent tenant with 1 hour fire resistance rated construction. The 2009 IBC does not require a fire rated separation between F-1 uses and M uses.

The following links provide information and forms to be used in the application for a special use permit:

Special Use Permit Guidelines: <http://www.manchestermo.gov/vertical/sites/%7B6F338B63-52EE-4FAE-BED8-05DD42A9F253%7D/uploads/%7B38C8BED3-B613-45AB-A36D-DAE827F58CCF%7D.PDF>

Special Use Permit Procedures: <http://www.manchestermo.gov/vertical/sites/%7B6F338B63-52EE-4FAE-BED8-05DD42A9F253%7D/uploads/%7BCAE8B3F7-70F9-4F0B-A374-2E889ECF8B05%7D.PDF>

Special Use Permit Application:
http://www.manchestermo.gov/vertical/sites/%7B6F338B63-52EE-4FAE-BED8-05DD42A9F253%7D/uploads/APP_Special_Use_Permit.pdf

	Chemical Inventory - CD One Price Cleaners					Solvent Classification	
	Chemical	Manufacturer	NFPA Classification			Quantity On Hand	2012 IFC Chapter 21
#			Health	Flammability	Reactivity		
1	All-Star Instant Landry Starch	Allied Blending	0	1	0	50 lbs.	4
2	DF-2000 Fluid	Exxonmobil	1	2	0	75 gal. *	3-A
3	Easy-off	Reckitt Benckiser inc.	1	0	0	10 oz.	3-B
4	Eco-care LT Detergent	Ecolab Inc.	1	0	0	15 gal.	3-B
5	Dial Antibacterial Liquid Hand Soap	Dial Corp.	0	0	0	1 gal.	4
6	Fantastik All Purpose Cleaner	Johnson Diversey	1	0	0	4 gal.	3-B
7	Gelatone	R. R. Street & Co. Inc.	1	0	0	4 gal.	4
8	Multi-Spot	R. R. Street & Co. Inc.	1	1	0	1 gal.	3-B
9	Devour	R. R. Street & Co. Inc.	1	0	0	12 oz.	4
10	H2Pro Fabric Detergent	R. R. Street & Co. Inc.	1	0	0	15 gal.	4
11	H2Pro Fabric Conditioner	R. R. Street & Co. Inc.	1	0	0	15 gal.	4
12	H2Pro High Performance Detergent	R. R. Street & Co.	1	0	0	15 gal.	4
13	Spotless	R. R. Street & Co. Inc.	1	1	0	4 gal.	3-A
14	Mulsolite	R. R. Street & Co. Inc.	1	1	0	1 gal.	4
15	Picrin	R. R. Street & Co. Inc.	1	1	0	1 gal.	4
16	Pyratex LV	R. R. Street & Co. Inc.	1	1	1	2 gal.	3-B
17	Ready-Strip	R. R. Street & Co. Inc.	1	1	1	1 gal.	4
18	SC Johnson Paste Wax	SC Johnson	0	3	0	32 Oz.	1
19	Sodium Perborate	Harcos Chemicals	0	0	1	1 gal.	4
20	Steam Dragon	R. R. Street & Co. Inc.	0	0	1	5 gal.	4
21	StreePRO	R. R. Street & Co. Inc.	1	0	0	1 gal.	4
22	StreeTAN	R. R. Street & Co.	1	0	0	1 gal.	4
23	Streetex	R. R. Street & Co. Inc.	1	1	0	1 gal.	4
24	Tri Buff Sour	Advanced Blending, Inc.	1	0	1	15 gal.	4
25	Tri Supreme Alkali	Advanced Blending, Inc.	1	0	1	15 gal.	4
26	Suva Refrigerant - 134 A	Dupont	1	0	1	30 lbs. **	4
*Line Item 2: 65 gallons are in closed dryclean equipment system and 10 are in back-up inventory.							
**Line Item 26: All refrigerant in in closed dryclean equipment system and none in back-up inventory.							

If you have any questions regarding this report, or if I may be of any further assistance in this matter, please do not hesitate to call.

Sincerely,

Joseph E. Moore

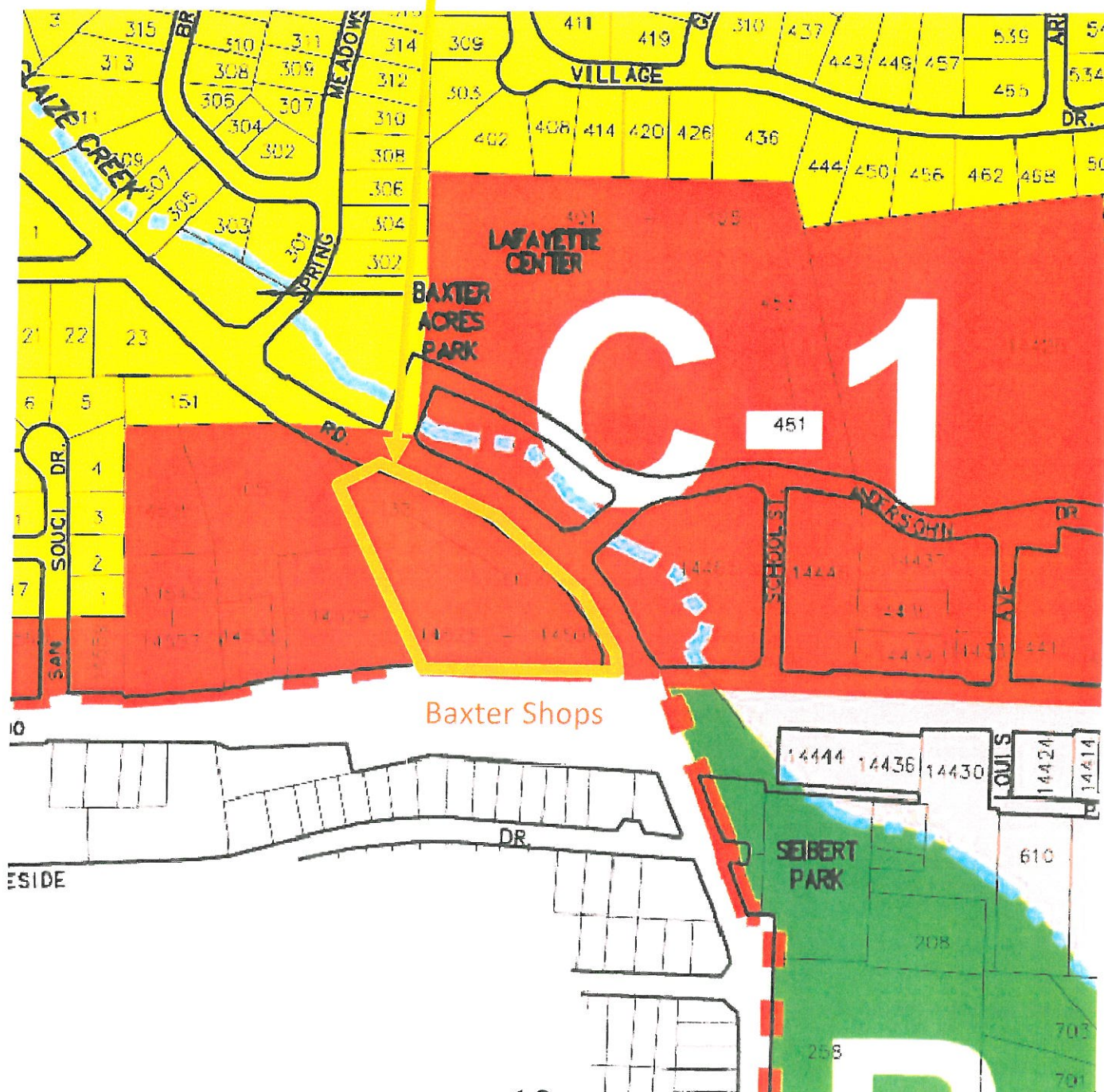
Joseph E. Moore, MCP
President

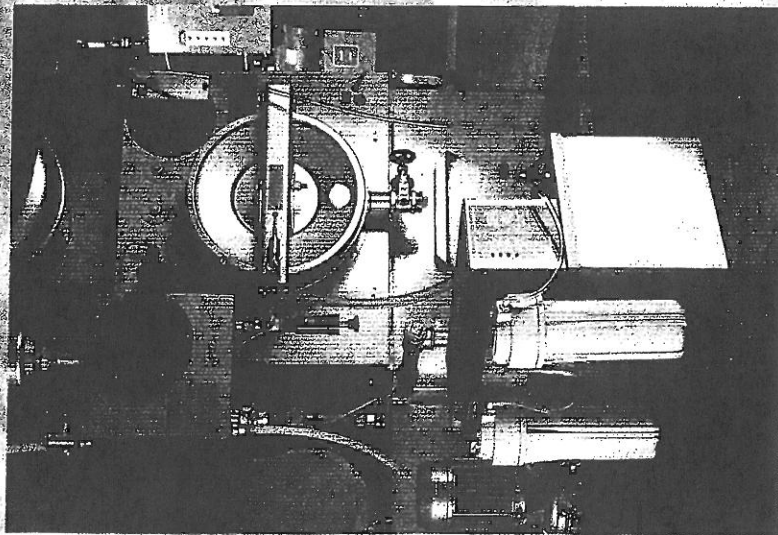
Agenda Item P111 **CASE #15-SUP-001**

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14523 Manchester Road.

The property is zoned C-1 Commercial District.





Zero Waste™

A DIVISION OF AIR QUALITY LABORATORIES

ZeroWASTE HX™

With heat exchange evaporator....

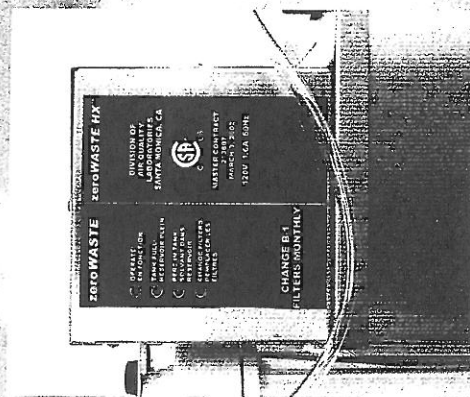
The ONLY waste water machine that meets or exceeds all current domestic and international regulations.*

*Including Environment Canada regulations for 2004

Most states and Canada are enforcing new, stricter regulations regarding your wastewater treatment. Substantial fines are in the future of any dry cleaner not using approved technology by January 2004.

NO WORRIES!

The zeroWASTE HX™ with its heat exchange evaporator technology is the only machine with the preferred process for treatment of hazardous wastewater. This is especially important in Northern climates where machines using the mixing process are particularly ineffective. The HX™ is the best protection you can get for your money.



IT TELLS YOU WHAT IT'S DOING.

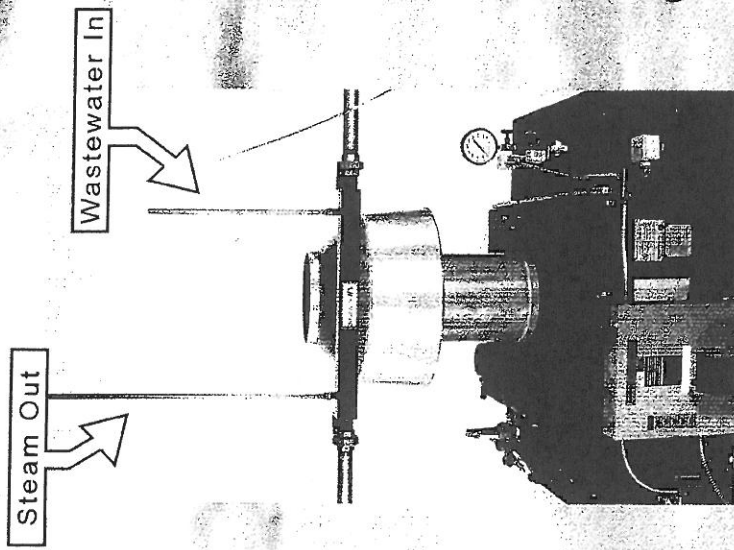
The HX™ is the only machine with secure Smart Functions that sense, alert and control critical wastewater and residue functions. It signals, loud and clear, when a gallon of pee has accumulated. It will shut down if you forget to change a primary filter. It signals an operator with several warnings that cannot be ignored. And it is the only system that pressurizes the filters to get the most disbursement throughout the carbon, avoiding the "channeling" problems of loose carbon filters.

A SAFE BET.

The smart money says don't risk failing an inspection. The HX™ is the only machine on the market that was designed with future regulations in mind. It's a small investment in your peace of mind, that your soil and nearby aquifers are protected.

DEPENDABLE PERFORMANCE!

The HX™ satisfies regulations by attaching directly to your dry cleaning machine. The setup is simple, because the heat exchanger works from your existing steam feed. And the whole unit is small enough to fit out-of-the-way with a footprint of only 12" x 16" and 16" tall.



PREPARE FOR INSPECTION.

Only zeroWASTE™ offers a FREE maintenance logbook (on request) to remind operators of scheduled maintenance, and document compliance when an inspector shows up. Inspectors are familiar with the dependable performance of the zeroWASTE HX™ and this simple maintenance logbook will help demonstrate your strict compliance. It's our gift to you, for making the smart choice - zeroWASTE HX™.

Unconditional 1-year warranty on all parts except replaceable filters and pump tubes.

ZeroWASTE

A Division of Air Quality Labs

928 7th St., Santa Monica, CA 90403

www.zerowaste.net

(800)467-3388 Fax (310) 393-5566

Agenda Item

PHH



Proposed location of CD One Price Cleaners in Baxter Shops. This is the westernmost space. Photo is taken looking north from direction of Manchester Road.



Photo is taken looking east from the parking area west of Baxter Shops.

space up to 51% which this addition would be in compliance with as the overall increase of square footage would only be 24%. Since there will be no change in the enrollment of students there will be no changes in parking requirements and overall impact on the neighborhood. Staff confirmed that both setback and green space requirements will be met by this addition. The landscaping that is currently in front of the building will be extended to the new frontage once the addition is built. Staff does recommend approval based upon the condition that enrollment at the Academy remain at 60 students.

Alderman Clement inquired about whether the Academy is in the Henry historic district. Director Arnett stated that it is not in the historic district.

Commissioner Labit asked if there were handicap entrances at the school. Mrs. Darland stated that they do not currently have any handicap entrances to the school. Commissioner Labit asked if that would be something they plan to add with the new addition. Mrs. Darland said it had not been brought up to her in the past when she has had her annual inspections. Commissioner Labit asked if the city engineer had reviewed the plans. Director Arnett stated that Mrs. Darland did hire an architect to draw up plans according to current code but if she gets to St. Louis County and they require a handicap access she will be required to put one in at that time. Commissioner Labit asked Mrs. Darland if planned to use the new addition for after hours events. Mrs. Darland stated that they will still close at 6pm as always.

Commissioner Korte asked if the Academy was at maximum enrollment currently. Mrs. Darland said that they are at the maximum 60 student enrollment now and have been at that enrollment for most of her last 15 years at the Academy.

Commissioner Fluchel asked where the classrooms are located in the building. Mrs. Darland explained there are five classrooms in the building; three on the main floor, 1 upstairs and 1 downstairs. She also explained that the proposed addition would only be two large rooms but would not be classrooms. Commissioner Fluchel asked how close the neighbor on the side is to the building. Director Arnett stated that Academy is at 12.5 feet from the side yard boundary line so she would be in slight excess of 20 feet from the neighbors.

Mayor Willson made the motion to approve the site plan on CASE #15-SP-001 with the condition of a \$2500.00 deposit for construction and also that maximum enrollment remains at 60 students. Commissioner Labit seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Excused</u>
5	0	0	2

- B. CASE #15-SUP-001** - A request for a Special Use Permit has been made by Mark Clements with Hutkin Development Company, on behalf of Sher Care Corporation and Sher Properties, L.L.C., for a laundry and dry cleaning business to include collection, distribution, and on-site processing at 14523 Manchester Road (Baxter Shops). The name of the proposed business is CD One Price Cleaners. The property is zoned C-1 Commercial District.

Speaking first for the case is Gene Holtzman with Hutkin Development, who manages the property at 14523 Manchester Road. He feels that the CD One Price Cleaners is a great fit at their location. There will be ample parking there for the proposed company. They have hired a code consultant to investigate compliance with building codes. Mr. Holtzman states they feel assured from the code consultant that there will be no detrimental impact to the location by allowing CD One Price Cleaners to occupy the space with the chemicals they use in their business.

Director Arnett stated that in the C-1 Commercial District laundry services that have on-site processing are allowed only by Special Use Permit and there is a special clause that it be reviewed for the chemicals being used and proper flues and venting. The issue that is unique to this use is that this cleaner does on-site processing which not all cleaners do. This petitioner is proposing the use of a hydrocarbon solvent which is more environmentally friendly than the tetrachloroethylene (perc) which 80% of dry-cleaners still use today. The hydrocarbon solvent used by CD One Cleaners is a less

caustic cleaner. Also CD One uses newer equipment which uses fewer chemicals. This translates to less storage of chemicals on-site. The Zero Waste close-system that the cleaners use only releases heat or water vapor which helps the department to be in support of the approval of the case. The flooring is sealed and has a lip that helps to contain if there does happen to be a chemical spill of some kind. All staff at the cleaners goes through thorough training on OSHA procedures as well as state, federal, and local guidelines on the clean up. Director Arnett stated she did contact the City of Naperville, IL, where CD One Price Cleaners currently has two (2) locations. They reported no code enforcement issues or neighbor/ customer complaints. Staff has reviewed the petitioner's request with the Fire Marshall of West County Fire District. The Fire Marshall concluded that compliance with International Fire Code can successfully be achieved by the petitioner at the proposed location. There is no indication that public safety or health would be adversely affected. Staff does support the favorable recommendation of the request with the condition if flues or vents are required as compliance with building or fire code that those are to be screened behind existing architectural features on the building.

Commissioner Korte asked for clarification on if St. Louis County would be the ones that decide if additional flues or venting would be required for the business.

Mike Corrao presented himself as the chief operating officer for CD One Price Cleaners. They have been in business since 2001. This would be their first store in the St. Louis area.

Commissioner Korte asked what their business hours would be. Mr. Corrao answered that the store would be open 7am – 7pm six days a week. If they do decide to be open on Sunday there would be no production on Sundays. Commissioner Korte asked if the solvents that are used in the cleaning would require annual inspections. Mr. Corrao stated that in Illinois there is an inspection once a year, however, they also have staff that does daily, weekly and monthly inspections of the machinery to make sure it is running properly. He also confirmed that when it does have an annual inspection they will maintain copies of those inspections.

Commissioner Smith asked about who would regulate the use and storage of chemicals. Director Arnett answered that the volume and manner by which the chemicals are stored is regulated by the Fire Code and International Building Code. When CD One Price Cleaners goes through their permitting for the interior finish of the building they will be reviewed for these procedures at that time.

Alderman Clement discussed with Mr. Corrao what type of signage he would like to use at the proposed location and what methods of advertising he would like to use.

Commissioner Labit asked Mr. Corrao how many dry-cleaning machines they plan to have on site. Mr. Corrao stated that they would have two machines for dry cleaning and 1 machine for laundry. Commissioner Labit discussed with Mr. Corrao how the zero waste process works.

Commissioner Fluchel made the motion to make a favorable recommendation to the Board of Alderman with the condition that any flues or ventilation would be screened from traffic on the street by existing architectural features of the building on CASE #15-SUP-001. Commissioner Labit seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Excused</u>
5	0	0	2

C. CASE #15-TXT-001

A text amendment is proposed to the Development Standards (Signs) in the PBD Planned Business Development District and to the Supplementary Regulations – Sign Regulations of the City's Zoning Code.

Director Arnett explained that the text amendment to the zoning code first in the Planned Business District (PBD) section and then also to the general sign regulations. The PBD regulations were created in 2013; however during the practical application of the requirements it has been found that the sign regulations could use some updating and modification. A need was found to broaden some allowances



City of Manchester
14318 Manchester Road
Manchester, Missouri 63011

(636) 227-1385

PUBLIC HEARING NOTICE

The City of Manchester Board of Aldermen shall hold a public hearing on Monday February 2, 2015 at 7:00 p.m. at the Manchester Police Facility, 200 Highlands Boulevard Drive, to consider the following:

CASE #15-TXT-001 - A text amendment is proposed to modify signage regulations in the PBD Planned Business Development District Regulations and the Supplementary Regulations of the Zoning Code.

**CITY OF MANCHESTER
PLANNING AND ZONING DEPARTMENT
PROJECT REPORT**

Project Information

January 12, 2015

File Number: 15-TXT-001

Applicant: City of Manchester, Department of Planning & Zoning

Activity: Modifications to the City's PBD Planned Business Development District Regulations & General Sign Regulations

Zoning District: All Districts

Background

The City created the PBD Planned Business Development District last year. Following practical use of the sign portion of this code over the last year and the approval of new businesses to this area, Department staff has discovered that the sign regulations are in need of some modifications and updating. Included with this report is the existing code showing the proposed modifications that will accommodate the true business complexion of this District, while still enforcing quality signage in the City.

At the same time, the Department is recommending the modification to language within the Supplementary Regulations, relative to Signs, of the City's Zoning Code in regards to compliance with the BOCA Code. The BOCA Code is no longer in use by St. Louis County. The City's Zoning Code should reference compliance with the International Building Code, instead of BOCA.

Staff Comments

Included are the sections of the Zoning Code where modifications are proposed. Any new language is highlighted and any language that is being removed has been struck through.

15-TXT-001 Sign Revisions

Proposed revisions to Section 405.285. "PBD" Planned Business Development District of the City's Zoning Code:

405.285.E.2.e PBD; Development Standards; Building materials and design, Signage:

e. *Signs.* Signs in the Planned Business Development District shall be restricted to 1) projecting signs, 2) wall signs, 3) window signs, 4) electronic message signs, 5) ground signs, 6) monument signs, and 7) directional signs. (Signs on awnings are covered in the next section.) They shall be placed so that they do not obstruct architectural elements and details that define the design of the building. Ground or monument signs, in general, are not an appropriate type of sign in a downtown area except for use in the front yard of a residence that has been converted to commercial use or, in the case of certain recognized uses where the building is not positioned near the edge of right-of-way.

(1) *Projecting signs.* The bottom edge of projecting signs for commercial buildings should be at least ten (10) feet above the sidewalk and project no more than three (3) feet from the surface of the building. They should not be placed above the cornice line of the first floor level unless they have a clearance of less than ten (10) feet. The sign area shall be limited to twenty-four (24) square feet. For residential-type buildings used for commercial purposes, projecting signs attached to the wall at the first floor or porch column are appropriate and should not be located higher than the top of the porch.

(2) *Wall signs.* Flat wall signs for commercial buildings can be located above the storefront, within the frieze of the cornice, on covered transoms, or on the pier that frames display windows or generally on flat, unadorned surfaces of the facade or in areas clearly suitable for sign locations. For residential-type buildings used for commercial purposes, a flat sign attached to the wall at the first floor or between the porch columns is appropriate. Wall signs shall be no more than five percent (5%) of the outline of the wall that faces a street or parking area. No signs shall be painted on the buildings; however, wall murals for public art purposes shall be considered after careful review by the Building Official for compatibility with the District character.

(3) *Window signs.* Window signs (interior and exterior) should be approximately 5.5 feet above the sidewalk at the center point. Optional locations could include eighteen (18) inches from the top or the bottom of the display window glass. Window signs shall be permitted on the glazing of doors and on upper floor windows for separate building tenants. Window signs shall be limited to one window per wall and not exceed twenty-five percent (25%) of that window. Electronic message signs in windows shall be no more than two (2) square feet and only display whether the establishment is open or closed and time and temperature. There shall be no advertising with electronic message signs in windows.

Electronic Message Sign.

1. An electronic message sign will only be allowed on a lot in excess of one (1) acre.
2. The location of the sign shall be erected only by attachment to or placement as a ground or monument sign. The ground or monument sign with an electronic message sign shall not exceed nine (9) feet in height. No electronic message signs shall be added to an existing or new pole, pylon, wall, or window signs.
3. The maximum area of such sign shall not exceed forty-five (45) square feet or fifty percent (50%) of the total sign area for the ground or monument sign, whichever is less. The base of the ground or monument sign shall not be included in the sign area calculations.

Agenda Item PH2

4. Only one (1) electronic message sign per establishment is allowed.
5. The leading edge of the sign shall be a minimum distance of one hundred (100) feet from an abutting City residential district boundary.
6. Animation that does not flash or blink may be used as background in non-residential zone districts. This shall not include video signs which, in all circumstances, are prohibited.
7. The text displayed per line on the message signs at any one (1) time shall be limited to fifteen (15) words.
8. The use of flashing, blinking characters or continuous message movement is prohibited.
9. The maximum brightness of electronic message signs shall not exceed five thousand (5,000) candelas per square meter during the daylight hours or five hundred (500) candelas per square meter between sunset to sunrise. The sign must have an automatic dimmer control or other photosensitive device which automatically adjusts the brightness and contrast of the sign from the higher allowed illumination level to the lower allowed level for the time period between one-half (½) hour before sunset and one-half (½) hour after sunrise.
10. In non-residential districts ("C-1", "C-2", "H" and "PCD"), Any portion of the message must have a minimum duration of five (5) seconds and must be a static display. Transition time must be no longer than one (1) second.
11. In residential districts, The message displayed on such sign may be changed no more than twice in any twelve-hour period. Electronic signs shall not be allowed in any dwelling or home occupation. Churches and schools are allowed electronic signs provided that they comply with the regulations set forth in this Chapter.
12. Electronic signs such as gas prices, time and temperature will not be restricted in frequency of message change but must follow all signage regulations set forth in this Chapter.
13. Audio speakers or any form of pyrotechnics are prohibited.
14. Portable electronic signs will be allowed as temporary signs provided they comply with the temporary sign regulations set forth in this Chapter.
15. Changes to the text on an electronic message signs will not require subsequent permits, however, it is expected that all graphics and lettering shall meet the public decency standards of the City.
16. Electronic message signs shall contain a default design that will freeze the design in one (1) position if a malfunction occurs.

Ground Signs.

1. A ground sign shall not be erected so as to obstruct free access to, or egress from, any building.
2. A ground sign shall not be set nearer to the street lot line than the established building line.

3. The bottom capping of all ground signs shall be at least thirty (30) inches above the ground, but the intervening space may be filled with open lattice work or platform decorative trim.
4. Not more than two (2) ground signs are allowed on the interior portion of a lot (i.e. not at the building lines) and each must be a minimum of thirty-five (35) feet from the property line. One (1) sign may not exceed fifty (50) square feet in size and a second sign shall not exceed twenty-five (25) square feet in size.
5. In no event may any ground sign exceed fifty (50) square feet in size.
6. Ground signs in the front yard of a residence that has been converted to commercial use shall be five (5) feet back from the property line and shall not exceed five (5) feet in height.

Monument Signs.

1. Each building or land use located on a separate lot or parcel of land within the District may have one (1) monument sign for each street the lot or parcel of land has frontage on.
2. No monument sign shall exceed ten (10) feet in height or exceed fifty (50) square feet in sign area.
3. Monument signs in the front yard of a residence that has been converted to commercial use, shall be five (5) feet back from the property line and shall not exceed five (5) feet in height.
4. Monument signs shall be indirectly lit with a shielded light source and shall not be made of plastic or plexiglass.

Directional Signs.

1. Directional signs shall not exceed twelve (12) square feet in outline area per facing.
2. Directional signs shall not exceed five (5) feet in height, except those within the front yard setback which shall not exceed three (3) feet in height.

~~(4) Materials. Sign materials may be of wood, glass, gold leaf, raised individual metal or painted wood letters, and painted letters on wood, metal or glass. The use of foam molded letters, banners, plastic and plexiglass is prohibited. No signs shall be painted on the buildings; however, wall murals for public art purposes shall be considered after careful review by the appropriate authority for compatibility with the District character.~~

~~(5) Illumination. Signs shall be indirectly lit with a shielded light source. Internally lit plastic molded signs are not permitted.~~

(6) *Temporary signage.* Refer to Section 405.320 (N) for these regulations.

Proposed revisions to Section 405.320 Supplementary Regulations – Sign Regulations. Construction Requirements. of the City's Zoning Code:

Replace 'BOCA Code' with 'International Building Code' in the following locations:

Agenda Item PH2

405.320.E.2 Maintenance And Inspection.

2. All signs for which a permit is required, together with all their supports, braces, guys and anchors, shall be kept in repair in accordance with the provisions of this Section and the International Building BOCA Code; and, when not galvanized or constructed of approved corrosion-resistive non-combustible materials, shall be painted when necessary to prevent corrosion.

405.320.G.1, 5, 6, & 7 General Requirements for All Signs.

1. All signs shall be designed and constructed in conformity to the provisions for materials, load and stresses of the International Building BOCA Code.

5. A sign shall not be erected, constructed or maintained so as to obstruct any fire escape, required exitway, window or door opening used as an element of a means of egress, or to prevent free passage from one (1) part of a roof to another part thereof or access thereto as required by the provisions of the BOCA International Building Code or for the fire-fighting forces having jurisdiction.

6. A sign shall not be attached in any form, shape or manner which will interfere with any opening required for ventilation by the provisions of the BOCA International Building Code, except that such signs may be erected in front of and may cover transom windows when not in violation of the provisions of this Section.

7. Wood, approved plastic or other materials of combustible characteristics similar to wood may be used for moldings, cappings, mailing blocks, letters and latticing when permitted in the BOCA International Building Code and for other purely ornamental features of signs.

caustic cleaner. Also CD One uses newer equipment which uses fewer chemicals. This translates to less storage of chemicals on-site. The Zero Waste close-system that the cleaners use only releases heat or water vapor which helps the department to be in support of the approval of the case. The flooring is sealed and has a lip that helps to contain if there does happen to be a chemical spill of some kind. All staff at the cleaners goes through thorough training on OSHA procedures as well as state, federal, and local guidelines on the clean up. Director Arnett stated she did contact the City of Naperville, IL, where CD One Price Cleaners currently has two (2) locations. They reported no code enforcement issues or neighbor/ customer complaints. Staff has reviewed the petitioner's request with the Fire Marshall of West County Fire District. The Fire Marshall concluded that compliance with International Fire Code can successfully be achieved by the petitioner at the proposed location. There is no indication that public safety or health would be adversely affected. Staff does support the favorable recommendation of the request with the condition if flues or vents are required as compliance with building or fire code that those are to be screened behind existing architectural features on the building.

Commissioner Korte asked for clarification on if St. Louis County would be the ones that decide if additional flues or venting would be required for the business.

Mike Corrao presented himself as the chief operating officer for CD One Price Cleaners. They have been in business since 2001. This would be their first store in the St. Louis area.

Commissioner Korte asked what their business hours would be. Mr. Corrao answered that the store would be open 7am – 7pm six days a week. If they do decide to be open on Sunday there would be no production on Sundays. Commissioner Korte asked if the solvents that are used in the cleaning would require annual inspections. Mr. Corrao stated that in Illinois there is an inspection once a year, however, they also have staff that does daily, weekly and monthly inspections of the machinery to make sure it is running properly. He also confirmed that when it does have an annual inspection they will maintain copies of those inspections.

Commissioner Smith asked about who would regulate the use and storage of chemicals. Director Arnett answered that the volume and manner by which the chemicals are stored is regulated by the Fire Code and International Building Code. When CD One Price Cleaners goes through their permitting for the interior finish of the building they will be reviewed for these procedures at that time.

Alderman Clement discussed with Mr. Corrao what type of signage he would like to use at the proposed location and what methods of advertising he would like to use.

Commissioner Labit asked Mr. Corrao how many dry-cleaning machines they plan to have on site. Mr. Corrao stated that they would have two machines for dry cleaning and 1 machine for laundry. Commissioner Labit discussed with Mr. Corrao how the zero waste process works.

Commissioner Fluchel made the motion to make a favorable recommendation to the Board of Alderman with the condition that any flues or ventilation would be screened from traffic on the street by existing architectural features of the building on CASE #15-SUP-001. Commissioner Labit seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Excused</u>
5	0	0	2

C. CASE #15-TXT-001

A text amendment is proposed to the Development Standards (Signs) in the PBD Planned Business Development District and to the Supplementary Regulations – Sign Regulations of the City's Zoning Code.

Director Arnett explained that the text amendment to the zoning code first in the Planned Business District (PBD) section and then also to the general sign regulations. The PBD regulations were created in 2013; however during the practical application of the requirements it has been found that the sign regulations could use some updating and modification. A need was found to broaden some allowances

for signage on different types of properties in the PBD. The proposed changes to the ordinance bring the PBD regulations closer in line with the C-1 zoning district however, still more restrictive than the C-1 and still acknowledge the unique and historic characteristics of the PBD. Another change of this ordinance is to remove the reference to the BOCA code (Building Official's Code Administrators International). The BOCA code is no longer in use. St. Louis County uses the International Building Code for building permitting.

Alderman Clement discussed with Director Arnett how the Planned Business District sign requirements might compare with surrounding cities down Manchester Road.

Commissioner Smith made the motion to approve the text amendment for CASE #15-TXT-001. Commissioner Korte seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Excused</u>
5	0	0	2

7. **PLANNING AND ZONING DIRECTOR'S REPORT**

Director Arnett shared with the Commission that there is a site plan approval case that is pending for the January 26th agenda. Also, the Commission will discuss at the next meeting the scheduling of the annual Planning & Zoning Commission dinner.

8. **EX-OFFICIO'S REPORT**

Alderman Clement stated Board of Alderman meetings have been brief. The last meeting had only 1 minor bill passed. Nothing further to report at this time.

9. **COMMENTS FROM THE PLANNING AND ZONING COMMISSION**

10. **ADJOURNMENT**

Commissioner Labit made the motion to adjourn the Planning and Zoning Commission meeting of January 12, 2014, at 8:32 p.m. Motion seconded by Commissioner Korte; motion approved by voice vote. The vote taken was recorded as follows:

<u>Ayes</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Excused</u>
5	0	0	2

Respectfully submitted by:
Melissa Barklage, Recording Secretary

#



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, JANUARY 19, 2015
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the January 5, 2015 Regular Board of Aldermen meeting

Alderman Hamill made the motion to approve the Minutes of the January 5, 2015 Regular Board of Aldermen meeting. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Clement made the motion to approve the Order of Items on the Agenda, as submitted. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Comments from the Public

Mr. Wayne Hartmann, 415 Cardiff, stated in light of everything that has gone on in the last year, being a City of Manchester resident for 27 years, he has always felt safe in the City, and continues to feel that way. He believes this is, in part, because of the Manchester Police Department. Mr. Hartmann said that in his special way he wanted to acknowledge the Police

Agenda Item 39

Department. To do that, Mr. Hartmann said he had requested that the United States Flag be flown at the Capitol specifically for the Manchester Police Department. He read the certificate that came with the flag, and presented the flag and certificate to Chief of Police Timothy Walsh.

Chief Walsh thanked Mr. Hartmann for his consideration of the Police Department. He then stated that Mr. Hartmann had been in the 2004 Citizens Police Academy Class.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported on January 12 he attended the Planning & Zoning meeting; and on January 15 he attended the staff meeting.

Mayor Willson stated he wanted to recognize Boy Scout Sean Hakes with Troop 801 from Manchester United Methodist Church who is currently working on his "Communications" merit badge.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. Acknowledgement of City Employee

City Administrator Andy Hixson announced that City Clerk Ruth Baker had been chosen as the City of Manchester's "Best of the West" for her dedication and service to the community as indicated in a recent publication of the West Newsmagazine.

b. List of Paid Bills (Warrant dates of December 31, 2014 to January 16, 2015)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated that the Planning and Zoning Commission did meet on January 12 for three separate cases. One case was a site plan approval for and expansion at a state licensed preschool on Henry Avenue just north of Margaret Stoecker Park. The second one was a Special Use Permit for a cleaners, and there was also a text amendment for signs in the Planned Business District. Alderman Clement stated that these were all approved by the Planning and Zoning Commission.

b. Manchester Arts

Alderman Stevens stated that the Board has a partnership with Parkway School District. The Manchester Arts Board is honored to be in a partnership; many of the members went to the meeting. She said the recent focus of the Arts Board is to begin preparation for development of a three-year strategic plan.

Alderman Stevens stated the Board has moved their regularly scheduled meeting forward to allow attendance at the Barretts School musical.

9. ACTION ON OLD BILLS

- a. There were none.

10. INTRODUCTION OF NEW BILLS

- a. RESOLUTION AUTHORIZING PURCHASE OF PATROL CARS

Alderman Diehl read Proposed Resolution # 15-0514, entitled: A RESOLUTION ACCEPTING THE BID OF LOU FUSZ FORD IN THE AMOUNT OF SEVENTY NINE THOUSAND SEVEN HUNDRED FORTY-THREE DOLLARS (\$79,743.00) FOR THE PURCHASE OF THREE 2015 FORD POLICE INTERCEPTOR UTILITY VEHICLES AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR", by title only.

Alderman Clement asked if these are similar to the SUV's the Police are currently driving. Director of Public Works Bob Ruck answered affirmatively.

Alderman Ottenad asked how much the City paid for the cars as compared to last year.

Director Ruck stated the price was similar to last year.

Chief Walsh said he had originally asked for four cars, and the Board only approved three.

Alderman Diehl made the motion for approval of Resolution # 15-0514. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

11. MISCELLANEOUS

- a. Comments from the Public

There were none.

12. ADJOURNMENT

At 7:14 p.m., there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Schrader and carried unanimously, without objection. The meeting adjourned at 7:14 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S
City Clerk

Note: This is a journal of the Board of Aldermen meeting held January 19, 2015 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.



PROCLAMATION

WHEREAS, Molly McKay has been serving as the Marketing Manager for Eagle Bank and Trust Company of Missouri for two years; and,

WHEREAS, Two years ago, Molly McKay became an active member of the West St. Louis County Chamber of Commerce; and,

WHEREAS, Molly McKay has been working tirelessly with the West St. Louis County Chamber of Commerce on a number of the events, including being instrumental in the planning of the events and working the day or night of the events; and,

WHEREAS, Molly McKay consistently displays community involvement and support for the West St. Louis County Chamber of Commerce and its endeavors; and,

WHEREAS, Molly McKay is wise beyond her years and shares selflessly with everyone she encounters; and,

WHEREAS, being an active participant in the West County Young Professionals, Molly McKay has been chosen as the Young Professional of the Year, as an outstanding young professional in the West County area who demonstrates vision, professionalism, and involvement resulting in a positive impact on the community.

NOW, THEREFORE, I, David L. Willson, by virtue of the authority vested in me as Mayor, on behalf of the members of the Board of Aldermen, the staff, and the citizens of the City of Manchester, take great pleasure in honoring Molly McKay as the West County Young Professional of the Year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Manchester, St. Louis County, Missouri to be affixed this 23rd day of January, 2015.

A handwritten signature in dark ink, appearing to read "David L. Willson".

David L. Willson, Mayor of the City of Manchester, Missouri

ATTEST:

A handwritten signature in dark ink, appearing to read "Ruth E. Baker".

Ruth E. Baker, MMC/MRCC-S, City Clerk



Manchester, MO

Agenda Item 7b Check Register

Packet: APPKT00502 - Check Run - 20150121

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
2608	AFLAC	01/21/2015	Regular	0.00	214.04	43238
0010	Ameren Missouri	01/21/2015	Regular	0.00	58.18	43239
2154	Animal Care Service, Inc.	01/21/2015	Regular	0.00	300.00	43240
1029	Aramark Uniform Services	01/21/2015	Regular	0.00	110.66	43241
2215	Bradford Systems Corporation	01/21/2015	Regular	0.00	1,261.00	43242
2556	Broadcast Music, Inc.	01/21/2015	Regular	0.00	335.00	43243
2221	Collector of Revenue	01/21/2015	Regular	0.00	20.00	43244
2600	Commerce Bank - Commercial Card	01/21/2015	Regular	0.00	57.14	43245
1902	Commerce Bank - Commercial Card	01/21/2015	Regular	0.00	932.55	43246
2337	Commerce Bank - Commercial Card	01/21/2015	Regular	0.00	682.43	43247
2601	Commerce Bank - Commercial Card	01/21/2015	Regular	0.00	1,040.38	43248
2093	Commerce Bank - Commercial Card	01/21/2015	Regular	0.00	40.00	43249
2619	Commerce Bank - Commercial Card	01/21/2015	Regular	0.00	23.08	43250
1970	Copying Concepts	01/21/2015	Regular	0.00	265.12	43251
2173	Family Support Payment Center	01/21/2015	Regular	0.00	213.70	43252
2173	Family Support Payment Center	01/21/2015	Regular	0.00	250.00	43253
1116	Firestone Complete Auto Care	01/21/2015	Regular	0.00	493.72	43254
0595	GO2 Partners	01/21/2015	Regular	0.00	375.15	43255
2178	GovDeals	01/21/2015	Regular	0.00	720.00	43256
0540	Government Finance Officers Assn.	01/21/2015	Regular	0.00	340.00	43257
1031	Horner & Shifrin, Inc.	01/21/2015	Regular	0.00	2,184.00	43258
2164	Ipswitch, Inc.	01/21/2015	Regular	0.00	1,852.20	43259
2022	Just Me Apparel	01/21/2015	Regular	0.00	778.50	43260
0917	MACA	01/21/2015	Regular	0.00	100.00	43261
0185	Mark S. Levitt	01/21/2015	Regular	0.00	1,800.00	43262
0140	Michael P. Gunn	01/21/2015	Regular	0.00	1,800.00	43263
0231	MSLACA	01/21/2015	Regular	0.00	80.00	43264
1988	N. B. West Contracting Company	01/21/2015	Regular	0.00	516.60	43265
0251	Office Depot	01/21/2015	Regular	0.00	574.71	43266
1651	Office of the Circuit Clerk	01/21/2015	Regular	0.00	92.98	43267
1077	Overpayment of Fine	01/21/2015	Regular	0.00	75.00	43268
2494	Pace Properties, LLC	01/21/2015	Regular	0.00	4,088.16	43269
1162	Sewer Lateral Program Rebate	01/21/2015	Regular	0.00	28.00	43270
2666	Snap-on Industrial	01/21/2015	Regular	0.00	117.73	43271
2038	Southern Computer Warehouse	01/21/2015	Regular	0.00	85.40	43272
1131	Spencer Contracting Company	01/21/2015	Regular	0.00	35,909.24	43273
2411	Staples Advantage	01/21/2015	Regular	0.00	392.85	43274
0276	The Recreation Council of Greater St	01/21/2015	Regular	0.00	7,760.00	43275
1652	Tope Plumbing, Inc,	01/21/2015	Regular	0.00	7,438.00	43276
0310	Treasurer, St. Louis County	01/21/2015	Regular	0.00	149.94	43277
2648	Vandevanter Engineering	01/21/2015	Regular	0.00	1,926.00	43278
0342	West St. Louis County Chamber of C	01/21/2015	Regular	0.00	125.00	43279
1856	Western Oil, Inc.	01/21/2015	Regular	0.00	39.77	43280



Manchester, MO

Check Register

Packet: APPKT00506 - Check Run 20150127

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0008	All Star Distributing	01/27/2015	Regular	0.00	36.45	43282
0010	Ameren Missouri	01/27/2015	Regular	0.00	23.28	43283
0009	Ameren Missouri	01/27/2015	Regular	0.00	7,268.22	43284
1029	Aramark Uniform Services	01/27/2015	Regular	0.00	110.66	43285
0022	Arco Lawn Equipment, Inc.	01/27/2015	Regular	0.00	2.84	43286
2469	ASP Enterprises	01/27/2015	Regular	0.00	38.00	43287
2156	BeneFlex HR Resources, Inc.	01/27/2015	Regular	0.00	1,030.15	43288
0034	City of Ballwin	01/27/2015	Regular	0.00	12,448.25	43289
0087	Contractor's Welding, Inc.	01/27/2015	Regular	0.00	32.00	43290
1970	Copying Concepts	01/27/2015	Regular	0.00	67.00	43291
2074	David Willson	01/27/2015	Regular	0.00	24.84	43292
1662	Employee Exp. Reimb.	01/27/2015	Regular	0.00	17.00	43293
0699	Florissant Psychological Services	01/27/2015	Regular	0.00	200.00	43294
0421	Home Depot Credit Services	01/27/2015	Regular	0.00	16.73	43295
0148	IACP - Membership	01/27/2015	Regular	0.00	150.00	43296
0903	K & K Supply	01/27/2015	Regular	0.00	28.57	43297
0185	Mark S. Levitt	01/27/2015	Regular	0.00	156.25	43298
1137	Mercy Corporate Health	01/27/2015	Regular	0.00	769.00	43299
0434	Midwest Radar & Equipment	01/27/2015	Regular	0.00	49.00	43300
0304	Missouri American Water	01/27/2015	Regular	0.00	4,959.04	43301
0182	Missouri Lawyers Media	01/27/2015	Regular	0.00	29.00	43302
2450	National Assoc. of Computer Voice S	01/27/2015	Regular	0.00	45.00	43303
1597	Qualification Targets	01/27/2015	Regular	0.00	179.83	43304
0279	Rejis Commission	01/27/2015	Regular	0.00	526.48	43305
2179	Republic Services - #346	01/27/2015	Regular	0.00	104,778.45	43306
1387	Sprint/Nextel Communications	01/27/2015	Regular	0.00	1,279.74	43307
1208	St. Louis Area Police Chiefs Assoc.	01/27/2015	Regular	0.00	50.00	43308
0306	St. Louis Co. Municipal League	01/27/2015	Regular	0.00	20.00	43309
0033	The Backstoppers	01/27/2015	Regular	0.00	150.00	43310
1652	Tope Plumbing, Inc,	01/27/2015	Regular	0.00	2,520.00	43311
0310	Treasurer, St. Louis County	01/27/2015	Regular	0.00	224.91	43312
0393	World-Wide Car Service, Inc.	01/27/2015	Regular	0.00	79.95	43313

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	32	0.00	137,310.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	49	32	0.00	137,310.64



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 1/18/2015 - 1/24/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0010 - Ameren Missouri							
01/21/2015	1755105002 - 1/15/15	Service to Hazel Falls Dr - 12/10/14-1/13/15	Service to Hazel Falls Dr - 12/10/14-1/13/15	Electric	10-460-4235	01/15/2015	23.89
01/21/2015	9852605111 - 1/15/15	Service to fountain at park ent- 12/10/14-1/13/15	Service to fountain at park ent- 12/10/14-1/13/15	Electric	10-460-4235	01/15/2015	34.29
Vendor 0010 - Ameren Missouri Total:							58.18
Vendor: 2154 - Animal Care Service, Inc.							
01/21/2015	DEC 2014	(3) Deer removal - 12/3, 12/5, 12/29/14	(3) Deer removal - 12/3, 12/5, 12/29/14	Waste Management Progra	10-470-4360	12/31/2014	300.00
Vendor 2154 - Animal Care Service, Inc. Total:							300.00
Vendor: 1029 - Aramark Uniform Services							
01/21/2015	452-8321069	Uniforms Cleaned, Mats&Shop towels, Mats- 1/14/15	Mats - 1/14/15	Uniforms & Equipment	10-460-4160	01/14/2015	9.50
01/21/2015	452-8321069	Uniforms Cleaned, Mats&Shop towels, Mats- 1/14/15	Uniforms Cleaned - 1/14/15	Uniforms & Equipment	10-470-4160	01/14/2015	103.91
01/21/2015	452-8321069	Uniforms Cleaned, Mats&Shop towels, Mats- 1/14/15	Mats & Shop towels - 1/14/1	Building - Maintenance & Re	10-470-4295	01/14/2015	33.95
01/21/2015	Credit for Easy Care Fee	Credit for Easy Care chg on uniforms - 1/14/15	Credit for Easy Care chg on uniforms - 1/14/15	Uniforms & Equipment	10-470-4160	01/14/2015	-36.70
Vendor 1029 - Aramark Uniform Services Total:							110.66
Vendor: 2215 - Bradford Systems Corporation							
01/21/2015	23162-1	Labels & Folders for Court	Yellow Designation Labels	Office Supplies	10-480-4215	01/07/2015	20.00
01/21/2015	23162-1	Labels & Folders for Court	Strip Labels	Office Supplies	10-480-4215	01/07/2015	47.50
01/21/2015	23162-1	Labels & Folders for Court	Green Designation Labels	Office Supplies	10-480-4215	01/07/2015	100.00
01/21/2015	23162-1	Labels & Folders for Court	Red Designation Labels	Office Supplies	10-480-4215	01/07/2015	10.00
01/21/2015	23162-1	Labels & Folders for Court	2015 Year Labels	Office Supplies	10-480-4215	01/07/2015	50.00
01/21/2015	23162-1	Labels & Folders for Court	Blue Designation Labels	Office Supplies	10-480-4215	01/07/2015	100.00
01/21/2015	23162-1	Labels & Folders for Court	Folders	Office Supplies	10-480-4215	01/07/2015	596.00
Vendor 2215 - Bradford Systems Corporation Total:							1,261.00
Vendor: 2556 - Broadcast Music, Inc.							
01/21/2015	2392403	Music Use Fees - 1/1/2015 - 12/31/2015	Music Use Fees - 1/1/2015 - 12/31/2015	Dues & Subscriptions	10-460-4260	01/02/2015	335.00
Vendor 2556 - Broadcast Music, Inc. Total:							335.00

Board Approval Report

Payment Dates: 1/18/2015 - 1/24/2015				Payment Dates: 1/18/2015 - 1/24/2015		Payment Dates: 1/18/2015 - 1/24/2015	
Board Approval Report	Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Amount
Vendor: 2221 - Collector of Revenue				Vendor 2221 - Collector of Revenue Total:			
01/21/2015	Jan. '15 Sales Tax Report	0000-2750-2855-1/12/15	January Sales Tax Report	January Sales Tax Report	Professional Fees	30-475-4165	20.00
Vendor: 2619 - Commerce Bank - Commercial Cards				Vendor 2619 - Commerce Bank - Commercial Cards Total:			
01/21/2015	0000-2750-2855-1/12/15	Credit card chgs - Jan.	Credit card chgs - Jan.	Cake for Mayor's Birthday	Miscellaneous	10-420-4325	23.08
Vendor: 1902 - Commerce Bank - Commercial Cards				Vendor 1902 - Commerce Bank - Commercial Cards Total:			
01/21/2015	0000-0220-0202 - 1/12/15	Credit Card Chgs - Dec '14	Credit Card Chgs - Dec '14	Ring Central Fee - Dec. '14	Equipment Rental	10-425-4280	100.85
01/21/2015	0000-0220-0202 - 1/12/15	Credit Card Chgs - Dec '14	Credit Card Chgs - Dec '14	SonicWall Services Renewal	Equipment - Maintenance &	10-425-4290	340.00
01/21/2015	0000-0220-0202 - 1/12/15	Credit Card Chgs - Dec '14	Credit Card Chgs - Dec '14	Best Buy Purch - (4) Seagate Barracuda 3.5" Intern	Small Tools & Equipment	10-425-4320	437.41
01/21/2015	0000-0220-0202 - 1/12/15	Credit Card Chgs - Dec '14	Credit Card Chgs - Dec '14	Amazon.com purch.- Kapaxen ACK-E10 AC Power	Small Tools & Equipment	10-425-4320	34.29
01/21/2015	0000-0220-0202 - 1/12/15	Credit Card Chgs - Dec '14	Credit Card Chgs - Dec '14	EMAILREG.ORG renew	REJIS Expenses	10-425-4345	20.00
Vendor: 2093 - Commerce Bank - Commercial Cards				Vendor 2093 - Commerce Bank - Commercial Cards Total:			
01/21/2015	0000-0220-0210-1/12/15	Credit Card Chgs - Dec. '14	Credit Card Chgs - Dec. '14	Constant Contact Fee - Dec.	Public Relations	10-460-4170	40.00
Vendor: 2337 - Commerce Bank - Commercial Cards				Vendor 2337 - Commerce Bank - Commercial Cards Total:			
01/21/2015	0000-0234-5098 - 1/12/15	Credit Card Chgs - Dec. '14	Credit Card Chgs - Dec. '14	Creative Product Sourcing - DARE Supplies	Public Relations	10-440-4170	659.23
01/21/2015	0000-0234-5098 - 1/12/15	Credit Card Chgs - Dec. '14	Credit Card Chgs - Dec. '14	Tucker's Place - Lunch	Business Lunch/Dinner	10-440-4180	23.20
Vendor: 2600 - Commerce Bank - Commercial Cards				Vendor 2600 - Commerce Bank - Commercial Cards Total:			
01/21/2015	0000-0886-5363-1/12/15	Credit Card Chgs - Jan	Credit Card Chgs - Jan	Stamps.com monthly fee - Jan.	Equipment Rental	10-425-4280	24.99
01/21/2015	0000-0886-5363-1/12/15	Credit Card Chgs - Jan	Credit Card Chgs - Jan	Stamps.com purchase - Certified Mailing Labels	Office Supplies	10-440-4215	32.15
Vendor: 2601 - Commerce Bank - Commercial Cards				Vendor 2601 - Commerce Bank - Commercial Cards Total:			
01/21/2015	0000-0886-5230-1/12/15	Credit Card Chgs - Dec.	Credit Card Chgs - Dec.	Sprint Store - Galaxy S5 BG Rise Case, Blk.	Office Supplies	10-420-4215	32.50
01/21/2015	0000-0886-5230-1/12/15	Credit Card Chgs - Dec.	Credit Card Chgs - Dec.	Tucker's Place - Employee Recognition Luncheon	Miscellaneous	10-420-4325	1,007.88
Vendor: 1970 - Copying Concepts				Vendor 1970 - Copying Concepts Total:			
01/21/2015	804820	Copier Lease Pmt - Police 12/12/14-1/11/15	Copier Lease Pmt - Police 12/12/14-1/11/15	Copier Lease Pmt - Police 12/12/14-1/11/15	Equipment Rental	10-425-4280	67.00
01/21/2015	807824	Police Copier Lease-Jan., Overage chgs-Oct-Dec'1	Police Copier Lease-Jan., Overage chgs-Oct-Dec'1	Police Copier Lease-Jan., Overage chgs-Oct-Dec'1	Equipment Rental	10-425-4280	198.12
Vendor: 1970 - Copying Concepts				Vendor 1970 - Copying Concepts Total:			
				265.12			

Board Approval Report

Payment Date		Payable Number	Payment Dates: 1/18/2015 - 1/24/2015			
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date
Vendor: 1116 - Firestone Complete Auto Care						
01/21/2015	179758	(4) Firehawk GT Pursuit BL 245/88R18 Tires-Police	(4) Firehawk GT Pursuit BL 245/88R18 Tires-Police	Vehicle - Maintenance & Rep	10-470-4285	01/09/2015
Vendor 1116 - Firestone Complete Auto Care Total:						493.72
Vendor: 0595 - GO2 Partners						
01/21/2015	419407	(2,500) #10 Court Envelopes, (2,500) Security Env.	(2,500) #10 Court Envelopes, (2,500) Security Env.	Office Supplies	10-480-4215	12/24/2014
Vendor 0595 - GO2 Partners Total:						375.15
Vendor: 2178 - GovDeals						
01/21/2015	1993-122014	Fee for on-line sale of '01 Dodge Ram & '97 GMC	Fee for on-line sale of '97 GMC C3500HD Truck	Gain on Sale of Equipment	50-570-5730	12/31/2014
01/21/2015	1993-122014	Fee for on-line sale of '01 Dodge Ram & '97 GMC	Fee for on-line sale of '01 Dodge Ram 2500	Gain on Sale of Equipment	50-570-5730	12/31/2014
Vendor 2178 - GovDeals Total:						720.00
Vendor: 0540 - Government Finance Officers Assn.						
01/21/2015	0123002 - 1/1/15	Nat'l GFOA Member Renewal - C. Sweeney, D. Tub	Nat'l GFOA Member Renewal - C. Sweeney, D. Tub	Dues & Subscriptions	10-430-4260	01/01/2015
Vendor 0540 - Government Finance Officers Assn. Total:						340.00
Vendor: 1031 - Horner & Shifrin, Inc.						
01/21/2015	47586	City Hall Floor Assessment- Services prior to Dec.	City Hall Floor Assessment- Services prior to Dec.	Building & Site Improvement	50-470-6210	12/31/2014
01/21/2015	47696	3 hrs. Engineer Services - Dec. '14 - Henry St. Proj.	3 hrs. Engineer Services - Dec. '14 - Henry St. Proj.	Concrete Street Replacemen	50-470-6310	12/31/2014
Vendor 1031 - Horner & Shifrin, Inc. Total:						2,184.00
Vendor: 2164 - Ipswitch, Inc.						
01/21/2015	Cyren Anti-virus Renew	CYREN Anti-virus - 100 user- Renewal-2/1/15-1/31/16	CYREN Anti-virus - 100 user- Renewal-2/1/15-1/31/16	Equipment - Maintenance &	10-425-4290	01/09/2015
01/21/2015	Email Prem. - 100 User	Email Prem. - 100 User Lic Renewal- 2/1/15-1/31/16	Email Prem. - 100 User Lic Renewal- 2/1/15-1/31/16	Equipment - Maintenance &	10-425-4290	01/09/2015
01/21/2015	MailArchiva Agree. Renew	MailArchiva - 100 user Serv. Agreement Renewal	MailArchiva - 100 user Serv. Agreement Renewal	Equipment - Maintenance &	10-425-4290	01/09/2015
Vendor 2164 - Ipswitch, Inc. Total:						1,852.00
Vendor: 2022 - Just Me Apparel						
01/21/2015	2014.12.29 - Admin.	Columbia Fleece jkts	Columbia Fleece jkts - (3)XL, (1) 2XL - Admin. Dep	Office Supplies	10-420-4215	12/29/2014
01/21/2015	2014.12.30 P & Z	Izod shirts, jacket	Izod shirts - Lg, 2xlg - P & Z Dept	Public Relations	10-475-4170	12/29/2014
01/21/2015	2014.12.30 P & Z	Izod shirts, jacket	Blk Sanmar-Cornertone jacket - Code enf.	Public Relations	10-475-4170	12/29/2014
01/21/2015	MPR-1229	L/S Twill Shirts, Logo on Sweatshirts, L/S Red T	Put Logo on Yellow Sweatshirts - Parks Dept.	Uniforms & Equipment	10-460-4160	12/29/2014
01/21/2015	MPR-1229	L/S Twill Shirts, Logo on Sweatshirts, L/S Red T	L/S Red T w/chest Logo - Parks Dept.	Uniforms & Equipment	10-460-4160	12/29/2014
Vendor 2022 - Just Me Apparel Total:						1,970.00
Vendor 2164 - Ipswitch, Inc. Total:						3,880.00
Vendor 2164 - Ipswitch, Inc. Total:						1,852.00

Board Approval Report

Payment Dates: 1/18/2015 - 1/24/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
01/21/2015	MPR-1229	L/S Twill Shirts, Logo on Sweatshirts, L/S Red T	L/S Twill Shirts - XL, XXL, XXXL Tall - Parks Dept	Uniforms & Equipment	10-460-4160	12/29/2014	250.00
01/21/2015	MPW2014.12.29	(8) Pub. Wks. Director Uniform shirts	(8) Pub. Wks. Director Uniform shirts	Uniforms & Equipment	10-470-4160	12/29/2014	180.00
Vendor: 0917 - MACA							775.00
01/21/2015	2015 Dues - C. Massey	2015 Muni Assoc. Court Admin. Dues-C. Massey	2015 Muni Assoc. Court Admin. Dues-C. Massey	Dues & Subscriptions	10-480-4260	01/15/2015	\$0.00
01/21/2015	2015 Dues - J. Ziegler	2015 Muni. Assoc. Court Admin. - J. Ziegler	2015 Muni. Assoc. Court Admin. - J. Ziegler	Dues & Subscriptions	10-480-4260	01/15/2015	\$0.00
Vendor: 0185 - Mark S. Levitt							1,800.00
01/21/2015	Jan. '15 Retainer	January Retainer - Prosecuto	January Retainer - Prosecuto	Professional Fees	10-480-4165	01/15/2015	1,800.00
Vendor: 0140 - Michael P. Gunn							1,800.00
01/21/2015	Jan. '15 Retainer	January Retainer - Judge	January Retainer - Judge	Professional Fees	10-480-4165	01/15/2015	1,800.00
Vendor: 0231 - MSLACA							40.00
01/21/2015	2015 Dues - C. Massey	2015 M.S.L.A.C.A. Dues - C. Massey	2015 M.S.L.A.C.A. Dues - C. Massey	Dues & Subscriptions	10-480-4260	01/15/2015	40.00
01/21/2015	2015 Dues - J. Ziegler	2015 M.S.L.A.C.A. Dues - J. Ziegler	2015 M.S.L.A.C.A. Dues - J. Ziegler	Dues & Subscriptions	10-480-4260	01/15/2015	40.00
Vendor: 1988 - N. B. West Contracting Company							80.00
01/21/2015	105624	(2.21 tons) UPM Cold Mix Asphalt -ticket#5761	(2.21 tons) UPM Cold Mix Asphalt -ticket#5761	Streets - Maintenance & Rep	10-470-4310	12/29/2014	232.05
01/21/2015	105668	2.71 tons UPM Cold Mix Asphalt - Ticket #5769	2.71 tons UPM Cold Mix Asphalt - Ticket #5769	Streets - Maintenance & Rep	10-470-4310	12/30/2014	284.55
Vendor: 0251 - Office Depot							516.60
01/21/2015	5143406	Office supplies - Dec. '14	Hallmark Card Studio dlx software	Office Supplies	10-420-4215	12/31/2014	49.81
01/21/2015	5143406	Office supplies - Dec. '14	10x12 Blk Month Planner	Office Supplies	10-420-4215	12/31/2014	6.16
01/21/2015	5143406	Office supplies - Dec. '14	Paper clips, 2 pk blk Ink LC10	Office Supplies	10-470-4215	12/31/2014	46.68
01/21/2015	5143406	Office supplies - Dec. '14	Pen, corr, shake'n squeeze, 2pk	Office Supplies	10-475-4215	12/31/2014	2.47
01/21/2015	5143406	Office supplies - Dec. '14	1" exp. Igl Jacket file, Box 6x9" Env.	Office Supplies	10-475-4215	12/31/2014	88.55
01/21/2015	5143406	Office supplies - Dec. '14	Phone cord coil 12' blk	Office Supplies	10-475-4215	12/31/2014	4.69
01/21/2015	5143406	Office supplies - Dec. '14	Self-ink dual pad - teal	Office Supplies	10-475-4215	12/31/2014	23.99
01/21/2015	5143406	Office supplies - Dec. '14	(2) Case copy paper, Calculator paper roll 2 pk	Office Supplies	10-480-4215	12/31/2014	82.60

Board Approval Report

Payment Date		Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 1/18/2015 - 1/24/2015
01/21/2015		5143406	Office supplies - Dec. '14	Mid Back Blk Chair for P&Z Director	Machinery and Equipment	50-470-6410	12/31/2014	Amount
01/21/2015		5143406	Office supplies - Dec. '14	Easel Pad w/bleed blocker	Program Supplies	85-485-4210	12/31/2014	264.30
Vendor: 1077 - Overpayment of Fine								
01/21/2015			Refund for overpayment of fine	Refund for overpayment of fine	Fines & Court Costs	10-540-5410	01/19/2015	5.46
Vendor 1077 - Overpayment of Fine Total:								574.71
Vendor: 2494 - Pace Properties, LLC								
01/21/2015			Jan. '15 Pmt. for Dec. '14 SMTDD Receipts	Jan. '15 Pmt. for Dec. '14 SMTDD Receipts	Street Light Installation or Re	50-470-6560	01/16/2015	75.00
Vendor: 1162 - Sewer Lateral Program Rebate								75.00
01/21/2015			2014 Sewer Fee Refund	Refund of 2014 Sewer Lateral Fee - L. Yoder	Sewer Lateral Fee	70-510-5165	01/12/2015	4,088.16
Vendor: 2666 - Snap-on Industrial								4,088.16
01/21/2015			ARV/24628783	Battery charger stand, AC Power Adapter SP-VP-E	Vehicles	50-470-6460	01/08/2015	28.00
Vendor: 1162 - Sewer Lateral Program Rebate Total:								28.00
Vendor: 2038 - Southern Computer Warehouse								
01/21/2015			IN-000226211	HP Blk Laserjet Pro Cartridge	Office Supplies	10-440-4215	12/26/2014	117.73
Vendor: 2666 - Snap-on Industrial Total:								117.73
Vendor: 1131 - Spencer Contracting Company								
01/21/2015			14546-001	Concrete Sidewalk Slab Replacement Work	Concrete Sidewalk Replacem	50-470-6320	12/31/2014	85.40
01/21/2015			14546-001	Concrete Sidewalk Slab Replacement Work	Concrete Sidewalk Replacem	50-470-6320	12/31/2014	85.40
Vendor 2038 - Southern Computer Warehouse Total:								85.40
Vendor: 1131 - Spencer Contracting Company Total:								
01/21/2015			8032732529	Office Supplies - Dec. 2014	Office Supplies	10-440-4215	12/31/2014	35,905.24
01/21/2015			8032732529	Office Supplies - Dec. 2014	Office Supplies	10-440-4215	12/31/2014	85.40
01/21/2015			8032732529	Office Supplies - Dec. 2014	Office Supplies	10-440-4215	12/31/2014	14,740
01/21/2015			8032732529	Office Supplies - Dec. 2014	Office Supplies	10-440-4215	12/31/2014	4,390
01/21/2015			8032732529	Office Supplies - Dec. 2014	Office Supplies	10-440-4215	12/31/2014	121.70
Vendor 2411 - Staples Advantage Total:								392.85

Board Approval Report

Payment Dates: 1/18/2015 - 1/24/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0276 - The Recreation Council of Greater St. Louis							
01/21/2015	2015 Contribution	2015 Muni. Partners for Inclusive Recreation Contr	2015 Muni. Partners for Inclusive Recreation Contr	Professional Fees	10-460-4165	01/06/2015	7,760.00
Vendor 0276 - The Recreation Council of Greater St. Louis Total:							7,760.00
Vendor: 1652 - Tope Plumbing, Inc.							
01/21/2015	1076	1713 Derrynane - Sewer Repair	1713 Derrynane - Sewer Repair	Capital Improvement	70-470-4500	12/31/2014	2,648.00
01/21/2015	98352	865 Conestoga - Sewer Repair	865 Conestoga - Sewer Repair	Capital Improvement	70-470-4500	12/31/2014	2,610.00
01/21/2015	98353	557 Larksmore - Sewer Repair	557 Larksmore - Sewer Repair	Capital Improvement	70-470-4500	12/31/2014	2,180.00
Vendor 1652 - Tope Plumbing, Inc. Total:							7,438.00
Vendor: 0310 - Treasurer, St. Louis County							
01/21/2015	T01111500094005	(2) Apt. Inspections	(2) Apt. Inspections	Professional Fees	10-475-4165	01/11/2015	149.94
Vendor 0310 - Treasurer, St. Louis County Total:							149.94
Vendor: 2648 - Vandevanter Engineering							
01/21/2015	5333890	Aurora Model 342BF - Pump for Pool	Aurora Model 342BF - Pump for Pool	Building & Site Improvement	60-450-6210	12/31/2014	1,926.00
Vendor 2648 - Vandevanter Engineering Total:							1,926.00
Vendor: 0342 - West St. Louis County Chamber of Commerce							
01/21/2015	3 Tickets) to 2015 Gala	West St. Louis Co. Chamber Gala - Mayor, A. Hixon	West St. Louis Co. Chamber Gala - Mayor Willson	Business Lunch/Dinner	10-410-4180	01/15/2015	65.00
01/21/2015	3 Tickets) to 2015 Gala	West St. Louis Co. Chamber Gala - Mayor, A. Hixon	West St. Louis Co. Chamber Gala - A. Hixon	Business Lunch/Dinner	10-420-4180	01/15/2015	60.00
Vendor 0342 - West St. Louis County Chamber of Commerce Total:							125.00
Vendor: 1856 - Western Oil, Inc.							
01/21/2015	#1371 -12/31/14 Stmt.	Gas in Cans - Dec. '14	Gas in Cans - Dec. '14	Gas & Oil	10-470-4315	12/31/2014	39.77
Vendor 1856 - Western Oil, Inc. Total:							39.77
Vendor: 2417 - Wiegmann Associates							
01/21/2015	45673	Quarterly Prev. Maint. - Jan-Mar.2015-Police HQ	Quarterly Prev. Maint. - Jan-Mar.2015-Police HQ	Building - Maintenance & Re	10-470-4295	01/01/2015	710.00
Vendor 2417 - Wiegmann Associates Total:							710.00
Grand Total:							75,585.51



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 1/25/2015 - 1/31/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0008 - All Star Distributing							
01/27/2015	149097	1st place shooting trophy - J. Gibbs	1st place shooting trophy - J. Gibbs	Public Relations	10-440-4170	12/12/2014	36.45
Vendor 0008 - All Star Distributing Total:							36.45
Vendor: 0009 - Ameren Missouri							
01/27/2015	14431-19054 - 1/15/15	Service to Police Facility - 12/10/14-1/13/15	Service to Police Facility - 12/10/14-1/13/15	Electric	10-440-4235	01/15/2015	5,401.09
01/27/2015	30810-59007 - 1/15/15	Service to Aquatic Center - 12/10/14-1/13/15	Service to Aquatic Center - 12/10/14-1/13/15	Electric	10-450-4235	01/15/2015	1,867.13
Vendor 0009 - Ameren Missouri Total:							7,268.22
Vendor: 0010 - Ameren Missouri							
01/27/2015	2592605110 - 1/19/15	Service to 740 Sherwick Terr - 12/15/14-1/16/15	Service to 740 Sherwick Terr - 12/15/14-1/16/15	Street Lighting	10-470-4236	01/19/2015	23.28
Vendor 0010 - Ameren Missouri Total:							23.28
Vendor: 1029 - Aramark Uniform Services							
01/27/2015	452-8346437	Uniforms cleaned, Mats & Shop towels, Mats-1/21/15	Mats - 1/21/15	Uniforms & Equipment	10-460-4160	01/21/2015	9.50
01/27/2015	452-8346437	Uniforms cleaned, Mats & Shop towels, Mats-1/21/15	Uniforms cleaned -1/21/15	Uniforms & Equipment	10-470-4160	01/21/2015	103.91
01/27/2015	452-8346437	Uniforms cleaned, Mats & Shop towels, Mats-1/21/15	Mats & Shop towels - 1/21/15	Building - Maintenance & Re	10-470-4295	01/21/2015	33.95
01/27/2015	Easy Care chgs-1/21/15	Credit for Easy Care chgs - Uniforms cleaned-1/21/	Credit for Easy Care chgs - Uniforms cleaned-1/21/	Uniforms & Equipment	10-470-4160	01/21/2015	-36.70
Vendor 1029 - Aramark Uniform Services Total:							110.66
Vendor: 0022 - Arco Lawn Equipment, Inc.							
01/27/2015	113794	(2) Fuel line - compactor	(2) Fuel line - compactor	Equipment - Maintenance &	10-470-4290	01/07/2015	2.84
Vendor 0022 - Arco Lawn Equipment, Inc. Total:							2.84
Vendor: 2469 - ASP Enterprises							
01/27/2015	0177476-IN	Straw Mat for sewer lateral repair - 1287 Lombez	Straw Mat for sewer lateral repair - 1287 Lombez	Capital Improvement	70-470-4500	01/07/2015	38.00
Vendor 2469 - ASP Enterprises Total:							38.00
Vendor: 2156 - BeneFlex HR Resources, Inc.							
01/27/2015	84189	Benny Cards, HRA Reimb.- Jan. COBRA Fees - Dec.	Benny Cards, HRA Reimb.- Jan. COBRA Fees - Dec.	Professional Fees	10-430-4165	01/22/2015	1,030.15
Vendor 2156 - BeneFlex HR Resources, Inc. Total:							1,030.15

76

Board Approval Report

Payment Dates: 1/25/2015 - 1/31/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0034 - City of Ballwin							
01/27/2015	Jan. '15 Dispatching	January Dispatching Contract Pmt.	January Dispatching Contract Pmt.	Dispatching Contract	10-440-4330	01/15/2015	12,448.25
Vendor 0034 - City of Ballwin Total:							12,448.25
Vendor: 0087 - Contractor's Welding, Inc.							
01/27/2015	80653	Welding Repair to wash bay pit	Welding Repair to wash bay pit	Building - Maintenance & Re	10-470-4295	01/05/2015	32.00
Vendor 0087 - Contractor's Welding, Inc. Total:							32.00
Vendor: 1970 - Copying Concepts							
01/27/2015	809509	Copier lease pmt - 1/12-2/11/15	Copier lease pmt - 1/12-2/11/15	Equipment Rental	10-425-4280	01/12/2015	67.00
Vendor 1970 - Copying Concepts Total:							67.00
Vendor: 2074 - David Willson							
01/27/2015	Mileage - Jan '15	Mileage reimb. to Mayor D. Willson - Jan. Meetings	Mileage reimb. to Mayor D. Willson - Jan. Meetings	Mileage	10-410-4176	01/23/2015	24.84
Vendor 2074 - David Willson Total:							24.84
Vendor: 1662 - Employee Exp. Reimb.							
01/27/2015	J. Ziegler - MSLACA-1/23/15	Reimb. J. Ziegler - MSLACA Mtg. - 1/23/15	Reimb. J. Ziegler - MSLACA Mtg. - 1/23/15	Business Lunch/Dinner	10-480-4180	01/23/2015	17.00
Vendor 1662 - Employee Exp. Reimb. Total:							17.00
Vendor: 0699 - Florissant Psychological Services							
01/27/2015	Dec. Evaluation - W. Clark	Pre-employment Evaluation - Wm. T. Clark	Pre-employment Evaluation - Wm. T. Clark	Recruitment/Employment	10-420-4157	12/31/2014	200.00
Vendor 0699 - Florissant Psychological Services Total:							200.00
Vendor: 0421 - Home Depot Credit Services							
01/27/2015	5026200	2 1/2" Dusting brush - shop vac attachment	2 1/2" Dusting brush - shop vac attachment	Equipment - Maintenance &	10-470-4290	12/30/2014	8.97
01/27/2015	6010307	2pk Window Caulking Tube Cap - PD Facility	2pk Window Caulking Tube Cap - PD Facility	Building - Maintenance & Re	10-470-4295	01/08/2015	7.76
Vendor 0421 - Home Depot Credit Services Total:							16.73
Vendor: 0148 - IACP - Membership							
01/27/2015	#1713802 - 2015 Dues	Renew IACP Member dues - Chief T. Walsh	Renew IACP Member dues - Chief T. Walsh	Dues & Subscriptions	10-440-4260	01/01/2015	150.00
Vendor 0148 - IACP - Membership Total:							150.00
Vendor: 0903 - K & K Supply							
01/27/2015	485585	Fuel shut-off valve for Wacker BS600 Compactor	Fuel shut-off valve for Wacker BS600 Compactor	Equipment - Maintenance &	10-470-4290	01/07/2015	28.57
Vendor 0903 - K & K Supply Total:							28.57
Vendor: 0185 - Mark S. Levitt							
01/27/2015	City vs Rea, Rojo	(1.25) Hrs. Prosecutor services - City vs (2) def.	(1.25) Hrs. Prosecutor services - City vs (2) def.	Professional Fees	10-480-4165	01/23/2015	156.25
Vendor 0185 - Mark S. Levitt Total:							156.25

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 1/25/2015 - 1/31/2015
Vendor: 1137 - Mercy Corporate Health							
01/27/2015	206674	Pre-employment testing - J. Shaw	Pre-employment testing - J. Shaw	Recruitment/Employment	10-420-4157	01/02/2015	Amount 52.00
01/27/2015	207018	Pre-employment physical - Wm. T. Clark	Pre-employment physical - Wm. T. Clark	Recruitment/Employment	10-420-4157	01/02/2015	366.00
01/27/2015	207066	Pre-employment physical - A. Mueller	Pre-employment physical - A. Mueller	Recruitment/Employment	10-420-4157	01/02/2015	351.00
Vendor: 0434 - Midwest Radar & Equipment							Vendor 1137 - Mercy Corporate Health Total: 769.00
01/27/2015	0014500 - 10/06/14	Repair bad cord on Kustom Paptor remote radar	Repair bad cord on Kustom Paptor remote radar	Equipment - Maintenance &	10-440-4290	12/31/2014	49.00
Vendor: 0304 - Missouri American Water							Vendor 0434 - Midwest Radar & Equipment Total: 49.00
01/27/2015	1017-210012032104 - 1/2/1	Service to Police Facility - Sept 25-Dec 26, 2014	Service to Police Facility - Sept 25-Dec 26, 2014	Water	10-440-4250	12/26/2014	772.66
01/27/2015	1017-210012032210 - 1/6/1	Private Fire Service Chgs - 1/1-12/30/15	Annual Private Fire Service Chgs - 1/1-12/30/15	Water	10-440-4250	01/06/2015	1,768.09
01/27/2015	1017-210013206137-1/7/15	Service to 125 Woods Mill Rd Irr. - 10/05/14-1/7/15	Service to 125 Woods Mill Rd Irr. - 10/05/14-1/7/15	Water	10-470-4250	01/07/2015	227.82
01/27/2015	1017-210013461880-1/7/15	Service tyo 14300 Manchester Rd-10/04/14-1/7/15	Service tyo 14300 Manchester Rd-10/04/14-1/7/15	Water	10-470-4250	01/07/2015	469.19
01/27/2015	1017-210014263775-1/7/15	Service to City Hall - 10/04/14-1/07/15	Service to City Hall - 10/04/14-1/07/15	Water	10-420-4250	01/07/2015	128.68
01/27/2015	1017-210014356301-1/7/15	Service to Aquatic Center - 10/04/14-1/07/15	Service to Aquatic Center - 10/04/14-1/07/15	Water	10-450-4250	01/07/2015	948.78
01/27/2015	1017-210014474469-1/7/15	Service to 530 St. Joseph Ln - 10/04/14-1/07/15	Service to 530 St. Joseph Ln - 10/04/14-1/07/15	Water	10-460-4250	01/07/2015	40.00
01/27/2015	1017-210014536237-1/7/15	Service to 202 Sulphur Spring Rd-10/4/14-1/7/15	Service to 202 Sulphur Spring Rd-10/4/14-1/7/15	Water	10-460-4250	01/07/2015	186.72
01/27/2015	1017-210014646158-1/7/15	Service to 300 Spring Meadows Dr.-10/04/14-1/07/15	Service to 300 Spring Meadows Dr.-10/04/14-1/07/15	Water	10-460-4250	01/07/2015	29.40
01/27/2015	1017-210014973331-1/7/15	Service to 222 Henry Ave - 10/05/14-1/07/15	Service to 222 Henry Ave - 10/05/14-1/07/15	Water	10-460-4250	01/07/2015	8.15
01/27/2015	1017-210015456235-1/9/15	Service to Pub. Wks Bldg - 10/04/14-1/7/15	Service to Pub. Wks Bldg - 10/04/14-1/7/15	Water	10-470-4250	01/07/2015	22.17
01/27/2015	1017-220000215316-1/7/15	Service to 617 Chatelet Ln - 10/4/14-1/7/15	Service to 617 Chatelet Ln - 10/4/14-1/7/15	Water	10-460-4250	01/07/2015	90.98
Vendor: 0182 - Missouri Lawyers Media							Vendor 0304 - Missouri American Water Total: 4,959.04
01/27/2015	10669323	Pub. Hearing Notice - 2/2/15 - Sher Care Corp.	Pub. Hearing Notice - 2/2/15 - Sher Care Corp.	Newspaper Notices	10-420-4185	01/14/2015	29.00
Vendor: 0182 - Missouri Lawyers Media							Vendor 0182 - Missouri Lawyers Media Total: 29.00

Board Approval Report

Payment Dates: 1/25/2015 - 1/31/2015			Payment Dates: 1/25/2015 - 1/31/2015		Payment Dates: 1/25/2015 - 1/31/2015	
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Amount
Vendor: 2450 - National Assoc. of Computer Voice Stress Analysts						
01/27/2015	2015 Dues - R. Braddy	2015 Member. Dues - NACVSA - R. Braddy	2015 Member. Dues - NACVSA - R. Braddy	Dues & Subscriptions	10-440-4260	45.00
Vendor 2450 - National Assoc. of Computer Voice Stress Analysts Total:						45.00
Vendor: 1597 - Qualification Targets						
01/27/2015	21500046	Asst. Silhouette Targets	Asst. Silhouette Targets	Field Supplies	10-440-4220	179.83
Vendor 1597 - Qualification Targets Total:						179.83
Vendor: 0279 - Rejis Commission						
01/27/2015	INV0039599	Planning LED sign set-up at Park - WAN Support	Planning LED sign set-up at Park - WAN Support	REJIS Expenses	10-425-4345	20.75
01/27/2015	INV0039786	Subscription Fees less rebate - Jan.	Subscription Fees less rebate - Jan.	REJIS Expenses	10-440-4345	293.32
01/27/2015	INV0039786	Subscription Fees less rebate - Jan.	Subscription Fees less rebate - Jan.	REJIS Expenses	10-480-4345	212.41
Vendor 0279 - Rejis Commission Total:						526.48
Vendor: 2179 - Republic Services - #346						
01/27/2015	0346-016862575	January Trash Services	January Trash Services	Waste Management Progra	10-470-4360	104,778.45
Vendor 2179 - Republic Services - #346 Total:						104,778.45
Vendor: 1387 - Sprint/Nextel Communications						
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Data Chgs - Smart Phone - 12/06-1/05/15	Telephone	10-420-4245	43.16
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Cell Phone services - 12/06-1/05/15	Telephone	10-420-4245	23.00
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Data Chgs Smart Phone - 12/06-1/05/15	REJIS Expenses	10-425-4345	35.00
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Data Chgs - Smart Phone - 12/06-1/05/15	Telephone	10-440-4245	43.16
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Cell phone services - 12/06-1/05/15	Telephone	10-440-4245	368.00
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Cell Phone services - 12/06-1/05/15	Telephone	10-460-4245	207.00
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Data Chgs - Smart phone - 12/06-1/05/15	Telephone	10-470-4245	86.32
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Cell Phone services - 12/06-1/05/15	Telephone	10-470-4245	368.00
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Data Chgs - Air Card - 12/06-1/05/15	Telephone	10-475-4245	59.99
01/27/2015	405259123-142	Cell Phone services - 12/06-1/05/15	Cell Phone services - 12/06-1/05/15	Telephone	10-475-4245	46.11
Vendor 1387 - Sprint/Nextel Communications Total:						1,279.74
Vendor: 1208 - St. Louis Area Police Chiefs Assoc.						
01/27/2015	2015 Dues - T. Walsh	St. Louis Area Police Chief's Assoc. 2015 Dues	St. Louis Area Police Chief's Assoc. 2015 Dues	Dues & Subscriptions	10-440-4260	50.00
Vendor 1208 - St. Louis Area Police Chiefs Assoc. Total:						50.00

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 1/25/2015 - 1/31/2015
Vendor: 0306 - St. Louis Co. Municipal League	(2) for Training Academy	(2) regist. Training Academy- T. Walsh, P. Milligan	(2) regist. Training Academy- T. Walsh, P. Milligan	Training	10-440-4130	01/21/2015	Amount
01/27/2015							20.00
Vendor: 0033 - The Backstoppers							
01/27/2015	2015 Membership	Annual Membership renewal - Chief T. Walsh	Annual Membership renewal - Chief T. Walsh	Dues & Subscriptions	Vendor 0306 - St. Louis Co. Municipal League Total:		20.00
					10-440-4260	01/01/2015	150.00
Vendor: 1652 - Tope Plumbing, Inc.							
01/27/2015	98351	Sewer Repair - 1016 Savoy	Sewer Repair - 1016 Savoy	Capital Improvement	Vendor 0033 - The Backstoppers Total:		150.00
					70-470-4500	01/07/2015	2,520.00
Vendor: 0310 - Treasurer, St. Louis County							
01/27/2015	T01181500094004	(3) Apt. Inspections	(3) Apt. Inspections	Professional Fees	Vendor 1652 - Tope Plumbing, Inc. Total:		2,520.00
					10-475-4165	01/18/2015	224.91
Vendor: 0393 - World-Wide Car Service, Inc.							
01/27/2015	R/O 40727	Front wheel Alignment - Truck 170	Front wheel Alignment - Truck 170	Vehicle - Maintenance & Rep	Vendor 0310 - Treasurer, St. Louis County Total:		224.91
					10-470-4285	01/23/2015	79.95
Vendor: 0393 - World-Wide Car Service, Inc. Total:							
					Vendor 0393 - World-Wide Car Service, Inc. Total:		79.95
Grand Total:							
							137,310.64

41

Agenda Item

7b

INTRODUCED BY ALDERMAN DIEHL

BILL NO. 15-

ORDINANCE NO. 15-

AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO STL CLEANERS, LLC, DOING BUSINESS AS CD ONE PRICE CLEANERS TO OPERATE A LAUNDRY AND DRY CLEANING BUSINESS AT 14523 MANCHESTER ROAD, AS PROVIDED FOR IN SECTION 405.240(C)(5)(f) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER.

WHEREAS, STL Cleaners, LLC, doing business as CD One Price Cleaners, has heretofore made application for a Special Use Permit to operate a laundry and dry cleaning business at 14523 Manchester Road (the "Property"); and,

WHEREAS, the Planning and Zoning Commission reviewed said application on January 12, 2015; and,

WHEREAS, the Planning and Zoning Commission did, after due consideration, recommend to the Board of Aldermen of the City of Manchester the granting of said Special Use Permit for the Property; and,

WHEREAS, the Board of Aldermen did, on the 2nd day of February, 2015, after publication of notice as required by the laws of the State of Missouri and the Ordinances of the City of Manchester, hold a public hearing all in accordance with the provisions of Section 405.550 (D) of the Code of Ordinances of the City of Manchester, and after conducting said public hearing did take the proposed Special Use Permit under advisement; and,

WHEREAS, the Board of Aldermen of the City of Manchester, having fully considered the recommended Special Use Permit, does find that the proposed use would not substantially increase traffic hazards, would not adversely affect the character of the neighborhood, would not adversely affect the general welfare of the community, would not overtax public utilities, and the Board of Aldermen does further find that the proposed use is in the best interest of the public welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI AS FOLLOWS:

Section One: A Special Use Permit is hereby granted to STL Cleaners, LLC, doing business as CD One Price Cleaners, (sometimes referred to herein as "Holder") to use the property at 14523 Manchester Road (the "Site") for the operation of a laundry and dry cleaning business at 14523 Manchester Road, as provided in Section 405.240(C)(5)(f) of the Code of Ordinances of the City of Manchester. Attached hereto as Exhibit "A" is the legal description for the Site.

Section Two: Holder, by accepting and acting under this Special Use Permit, acquiesces and accepts same subject to the reservations, conditions and restrictions which are made a part hereof, and said Holder, by said action, does agree that any time such requirements are not met, this Special Use Permit may be revoked and terminated, and does further agree that it, its successors and assigns, shall be held to have acquired no special rights, privileges, or immunities by virtue of proceeding to expend money, time or effort in the construction, improvement or maintenance of land herein described and for which this Special Use Permit is granted.

INTRODUCED BY ALDERMAN DIEHL

BILL NO. 15-

ORDINANCE NO. 15-

Section Three: The Special Use Permit granted hereunder shall be deemed to have been abandoned one (1) year after the date of the adoption of this Ordinance unless Holder has received from the City of Manchester a business license or its equivalent within such year; except that, for reasonable cause, the Board of Aldermen for the City of Manchester may grant one (1) or more extensions of time for additional periods not exceeding ninety (90) days for each such extension within which period such holder shall receive a business license or its equivalent.

Section Four: This Special Use Permit shall be non-assignable without the expressed consent of the City of Manchester and is contingent upon the compliance with the Code of Ordinances of the City of Manchester, the Zoning Ordinance of the City, all applicable building codes, fire codes and other governmental regulations.

Section Five: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law, but is expressly subject to the continuous and ongoing satisfaction of the following specific conditions:

1. The Special Use Permit granted hereby shall include collection, distribution and on-site processing.
2. All flues and vents on the Property shall be screened from view by appropriate architectural features approved by the Director of Planning, Zoning and Economic Development.

PASSED AND APPROVED THIS ____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

INTRODUCED BY ALDERMAN DIEHL

BILL NO. 15-

ORDINANCE NO. 15-

I, Pinakin Patel, on behalf of STL Cleaners, LLC, doing business as CD One Price Cleaners, do hereby accept the foregoing Special Use Permit from the City of Manchester upon the terms and conditions above stated, and acknowledge STL Cleaners, LLC's intention and obligation to fully comply with the terms and conditions of the aforementioned Special Use Permit.

Dated this _____ day of _____, 2015.

STL CLEANERS, LLC.

By _____
Pinakin Patel
Manager

EXHIBIT "A"
SHER PROPERTY

A tract of land in Section Thirty-six (36), Township Forty-five (45) North, Range Four (4) East, and part of Baxter Road 40 feet wide and part of a road 50 feet wide, dedicated to the City of Manchester for roadway purposes recorded in Book 6968 at Page 48, (as vacated) by the Board of Aldermen of the City of Manchester by Ordinance No. 83-061, a certified copy of said Vacation recorded December 2, 1983 in Book 7563 at Page 6, in the Office of the Recorder of Deeds for St. Louis County, Missouri, and being part of an area reserved for Neighborhood Retail Stores, as shown on plat of "Baxter Acres Amended Plat No. 2", according to plat thereof recorded in Plat Book 93 at Pages 32 and 33 of the St. Louis County Records, and described as follows:

Beginning at a point on the Northern line of Manchester Road at its intersection with the Southwestern line of Vacated Baxter Road, 40 feet wide, thence along said Southwestern Road line the following bearings and distances: North 27 degrees 50 minutes 00 seconds West, 440.69 feet; North 40 degrees 24 minutes 00 seconds West, 122.29 feet and North 45 degrees 10 minutes 00 seconds West, 18.72 feet to a point on the Northern line of property described in Deed to the Western District of the Lutheran Church Missouri Synod, recorded Book 3540 at Page 487 of the St. Louis County Records; thence along said Northern line, North 89 degrees 11 minutes 00 seconds East, 0.21 feet to its intersection with the Southwestern line of Baxter Road, as relocated, thence along said Southwestern line South 60 degrees 35 minutes 16 seconds East, 119.96 feet to a point on the Northwestern line of vacated Baxter Road, as aforementioned, thence along said road line, South 40 degrees 24 minutes 00 seconds East, 32.63 feet and South 27 degrees 50 minutes 00 seconds East 35.79 feet to its intersection with the Northwestern line of property formerly of the City of Manchester recorded in Book 6968 at Page 48 of the St. Louis County Records, thence along said Northwestern line, North 62 degrees 10 minutes 01 seconds East, 47.05 feet to its intersection with the Southwestern line of Baxter Road, as relocated, thence along said Southwestern line the following: South 66 degrees 39 minutes 03 seconds East, 160.19 feet to a point of curve; thence Southeastwardly along a curve to the right having a radius of 673.20 feet an arc distance of 473.90 feet (the chord of which bears South 46 degrees 29 minutes 03 seconds East, 464.17 feet) to a point and South 5 degrees 32 minutes 36 seconds East, 35.11 feet to its intersection with the Northern line of Manchester Road, as aforementioned; thence along said Northern road line South 87 degrees 27 minutes 10 seconds West, 83.35 feet and North 86 degrees 13 minutes 00 seconds West; 290.31 feet to the point of beginning.

kc/reading/r01176.exe

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15- _____

ORDINANCE NO. 15 - _____

AN ORDINANCE AMENDING SECTION 405.285(E)(2)(e) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER RELATING TO SIGNS IN THE PLANNED BUSINESS DISTRICT OF THE CITY OF MANCHESTER.

WHEREAS, City staff has heretofore brought before the City's Planning and Zoning Commission certain issues relating to signs in the Planned Business District of the City; and,

WHEREAS, the Planning and Zoning Commission did, after due consideration, recommend to the Board of Aldermen of the City of Manchester certain amendments to such sign regulations; and,

WHEREAS, the Board of Aldermen did, on the _____ day of _____, 2015, after publication of notice as required by the laws of the State of Missouri and the Ordinances of the City of Manchester, hold a public hearing all in accordance with the provisions of Section 405.770 of the Code of Ordinances of the City of Manchester, and, after conducting said public hearing, did take the proposed amendments under advisement; and,

WHEREAS, the Board of Aldermen of the City of Manchester, having fully considered the recommended changes to the current zoning regulations, does find that the proposed changes would be in the best interest of the public welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: Section 405.285(E)(2)(e) of the Code of Ordinances is hereby amended so that it shall read, hereafter, as follows:

"e. Signs. Signs in the Planned Business Development District shall be restricted to 1) projecting signs, 2) wall signs, 3) window signs, 4) electronic message signs, 5) ground signs, 6) monument signs, and 7) directional signs. (Signs on awnings are covered in the next section.) They shall be placed so that they do not obstruct architectural elements and details that define the design of the building. Ground or monument signs, in general, are not an appropriate type of sign in a downtown area except for use in the front yard of a residence that has been converted to commercial use or, in the case of certain recognized uses where the building is not positioned near the edge of right-of-way.

(1) *Projecting signs.* The bottom edge of projecting signs for commercial buildings should be at least ten (10) feet above the sidewalk and project no more than three (3) feet from the surface of the building. They should not be placed above the cornice line of the first floor level unless they have a clearance of less than ten (10) feet. The sign area shall be limited to twenty-four (24) square feet. For residential-type buildings used for commercial purposes, projecting signs attached to the wall at the first floor or porch column are appropriate and should not be located higher than the top of the porch.

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15-

ORDINANCE NO. 15 -

(2) *Wall signs.* Flat wall signs for commercial buildings can be located above the storefront, within the frieze of the cornice, on covered transoms, or on the pier that frames display windows or generally on flat, unadorned surfaces of the facade or in areas clearly suitable for sign locations. For residential-type buildings used for commercial purposes, a flat sign attached to the wall at the first floor or between the porch columns is appropriate. Wall signs shall be no more than five percent (5%) of the outline of the wall that faces a street or parking area. No signs shall be painted on the buildings; however, wall murals for public art purposes shall be considered after careful review by the Building Official for compatibility with the District character.

(3) *Window signs.* Window signs (interior and exterior) should be approximately 5.5 feet above the sidewalk at the center point. Optional locations could include eighteen (18) inches from the top or the bottom of the display window glass. Window signs shall be permitted on the glazing of doors and on upper floor windows for separate building tenants. Window signs shall be limited to one window per wall and not exceed twenty-five percent (25%) of that window. Electronic message signs in windows shall be no more than two (2) square feet and only display whether the establishment is open or closed and time and temperature. There shall be no advertising with electronic message signs in windows.

(4) *Electronic Message Signs.*

- a. An electronic message sign will only be allowed on a lot in excess of one (1) acre.
- b. The location of the sign shall be erected only by attachment to or placement as a ground or monument sign. The ground or monument sign with an electronic message sign shall not exceed nine (9) feet in height. No electronic message signs shall be added to an existing or new pole, pylon, wall, or window signs.
- c. The maximum area of such sign shall not exceed forty-five (45) square feet or fifty percent (50%) of the total sign area for the ground or monument sign, whichever is less. The base of the ground or monument sign shall not be included in the sign area calculations.
- d. Only one (1) electronic message sign per establishment is allowed.
- e. The leading edge of the sign shall be a minimum distance of one hundred (100) feet from an abutting City residential district boundary.

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15- _____

ORDINANCE NO. 15 - _____

- f. Animation that does not flash or blink may be used as background. This shall not include video signs which, in all circumstances, are prohibited.
- g. The text displayed per line on the message signs at any one (1) time shall be limited to fifteen (15) words.
- h. The use of flashing, blinking characters or continuous message movement is prohibited.
- i. The maximum brightness of electronic message signs shall not exceed five thousand (5,000) candelas per square meter during the daylight hours or five hundred (500) candelas per square meter between sunset to sunrise. The sign must have an automatic dimmer control or other photosensitive device which automatically adjusts the brightness and contrast of the sign from the higher allowed illumination level to the lower allowed level for the time period between one-half ($\frac{1}{2}$) hour before sunset and one-half ($\frac{1}{2}$) hour after sunrise.
- j. Any portion of the message must have a minimum duration of five (5) seconds and must be a static display. Transition time must be no longer than one (1) second.
- k. The message displayed on such sign may be changed no more than twice in any twelve-hour period.
- l. Electronic signs such as gas prices, time and temperature will not be restricted in frequency of message change but must follow all signage regulations set forth in this Chapter.
- m. Audio speakers or any form of pyrotechnics are prohibited.
- n. Changes to the text on an electronic message signs will not require subsequent permits, however, it is expected that all graphics and lettering shall meet the public decency standards of the City.
- o. Electronic message signs shall contain a default design that will freeze the design in one (1) position if a malfunction occurs.

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15- _____

ORDINANCE NO. 15 - _____

(5) *Ground Signs.*

- a. A ground sign shall not be erected so as to obstruct free access to, or egress from, any building.
- b. A ground sign shall not be set nearer to the street lot line than the established building line.
- c. The bottom capping of all ground signs shall be at least thirty (30) inches above the ground, but the intervening space may be filled with open lattice work or platform decorative trim.
- d. Not more than two (2) ground signs are allowed on the interior portion of a lot (i.e. not at the building lines) and each must be a minimum of thirty-five (35) feet from the property line. One (1) sign may not exceed fifty (50) square feet in size and a second sign shall not exceed twenty-five (25) square feet in size.
- e. In no event may any ground sign exceed fifty (50) square feet in size.
- f. Ground signs in the front yard of a residence that has been converted to commercial use shall be five (5) feet back from the property line and shall not exceed five (5) feet in height.

(6) *Monument Signs.*

- a. Each building or land use located on a separate lot or parcel of land within the District may have one (1) monument sign for each street the lot or parcel of land has frontage on.
- b. No monument sign shall exceed ten (10) feet in height or exceed fifty (50) square feet in sign area.
- c. Monument signs in the front yard of a residence that has been converted to commercial use, shall be five (5) feet back from the property line and shall not exceed five (5) feet in height.
- d. Monument signs shall be indirectly lit with a shielded light source and shall not be made of plastic or plexiglass.

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15- _____

ORDINANCE NO. 15 - _____

(7) *Directional Signs.*

a. Directional signs shall not exceed twelve (12) square feet in outline area per facing.

b. Directional signs shall not exceed five (5) feet in height, except those within the front yard setback which shall not exceed three (3) feet in height.

(8) *Temporary signage.* Refer to Section 405.320 (N) for these regulations."

Section Three: Nothing in this Ordinance shall affect the remaining provisions of Chapter 405.285 of the Code of Ordinances of the City of Manchester.

Section Four: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

INTRODUCED BY ALDERMAN SCHRADER

BILL NO. 15- _____

ORDINANCE NO. 15 - _____

AN ORDINANCE AMENDING CERTAIN PORTIONS OF SECTION 405.320 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER RELATING TO REFERENCES THEREIN TO THE BOCA CODE.

WHEREAS, City staff has heretofore brought before the City's Planning and Zoning Commission certain issues relating to references in Section 405.320 of the Code of Ordinances to the BOCA Code; and,

WHEREAS, the Planning and Zoning Commission did, after due consideration, recommend to the Board of Aldermen of the City of Manchester certain amendments to such Code section, and,

WHEREAS, the Board of Aldermen did, on the ____ day of _____, 2015, after publication of notice as required by the laws of the State of Missouri and the Ordinances of the City of Manchester, hold a public hearing all in accordance with the provisions of Section 405.770 of the Code of Ordinances of the City of Manchester, and, after conducting said public hearing, did take the proposed amendments under advisement, and,

WHEREAS, the Board of Aldermen of the City of Manchester, having fully considered the recommended changes to the current zoning regulations, does find that the proposed changes would be in the best interest of the public welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: Section 405.320.E.2 of the Code of Ordinances is hereby amended so that such Section shall read, hereafter, as follows:

"2. All signs for which a permit is required, together with all their supports, braces, guys and anchors, shall be kept in repair in accordance with the provisions of this Section and the International Building Code; and, when not galvanized or constructed of approved corrosion-resistive non-combustible materials, shall be painted when necessary to prevent corrosion."

Section Two: Sections 405.320.G, sub-paragraphs 1, 5, 6, and 7 are each hereby amended so that such sub-paragraphs shall read, hereafter, as follows:

"1. All signs shall be designed and constructed in conformity to the provisions for materials, load and stresses of the International Building Code.

5. A sign shall not be erected, constructed or maintained so as to obstruct any fire escape, required exitway, window or door opening used as an element of a means of egress, or to prevent free passage from one (1) part of a roof to another part thereof or access thereto as required by the provisions of the International Building Code or for the fire-fighting forces having jurisdiction.

INTRODUCED BY ALDERMAN SCHRADER

BILL NO. 15- _____

ORDINANCE NO. 15 - _____

6. A sign shall not be attached in any form, shape or manner which will interfere with any opening required for ventilation by the provisions of the International Building Code, except that such signs may be erected in front of and may cover transom windows when not in violation of the provisions of this Section.

7. Wood, approved plastic or other materials of combustible characteristics similar to wood may be used for moldings, cappings, mailing blocks, letters and latticing when permitted in the International Building Code and for other purely ornamental features of signs."

Section Three: Nothing in this Ordinance shall affect the remaining provisions of Chapter 405.320 of the Code of Ordinances of the City of Manchester.

Section Four: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

INTRODUCED BY ALDERMAN HAMILL

BILL NO. 15-_____

ORDINANCE NO. 15 -_____

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF MANCHESTER A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR MUNICIPAL ORDINANCE PROSECUTION IN THE ST. LOUIS COUNTY MUNICIPAL COURT'S MENTAL HEALTH/JAIL DIVERSION PROGRAM.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The Mayor is hereby authorized to execute a contract with St. Louis County, Missouri for municipal ordinance prosecution in the St. Louis County Municipal Court's Mental Health/Jail Diversion Program as set forth in the attached Contract marked as Exhibit "A" and made a part hereof as though fully set out herein.

Section Two: All attorneys employed by the St. Louis County Counselor's Office and designated by the St. Louis County Counselor are hereby appointed as Mental Health Court Prosecuting Attorneys for the City of Manchester, Missouri.

Section Three: All clerks and judges of St. Louis County Municipal Court are hereby appointed as Mental Health Court clerks and judges for the City of Manchester, Missouri.

Section Four: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

**CONTRACT FOR PROSECUTION OF MUNICIPAL ORDINANCES
IN ST. LOUIS COUNTY MUNICIPAL COURT'S
MENTAL HEALTH COURT PROGRAM**

THIS CONTRACT, entered into on _____ by and between the CITY OF MANCHESTER, MISSOURI, a municipality in St. Louis County Missouri, hereinafter referred to as CITY, and ST. LOUIS COUNTY, MISSOURI, a Charter County, hereinafter referred to as the COUNTY:

WITNESSETH THAT:

WHEREAS, the provisions of Section 70.210 to 70.320, inclusive, RSMo. 1994 empower municipalities and other political subdivisions to contract and cooperate with each other for a common service, and Section 2.180(20) 1979, St. Louis County Charter, provides that the County Council may authorize contracts between the COUNTY and an incorporated area for a common service; and

WHEREAS, Section 479.040 RSMo. permits a town within a county having a county municipal court to contract with that county to have the town's ordinances prosecuted, heard and determined in the county municipal court; and

WHEREAS, the prosecution of ordinance violations constitutes a service within the scope of the powers of the CITY and COUNTY; and

WHEREAS, the COUNTY is authorized to enter into this Contract by Section 105.110 SLCRO, 1974, as amended and Ordinance 22, 669; and

WHEREAS, the County operates the St. Louis County Municipal Court system which furthermore operates the St. Louis County Municipal Court's Mental Health Court/Jail Diversion Program; and

EXHIBIT "A"

WHEREAS, police services for the CITY are provided by MANCHESTER POLICE DEPARTMENT, which department is a member of the St. Louis County Crisis Intervention Team (CIT) Coordinating Council and which thereby has trained CIT officers to respond to and handle incidents within the CITY involving persons with possible mental illness; and

WHEREAS, the CITY desires its CIT officers to be able to apply for charges and prosecution of its ordinance violations, wherein a suspect has a possible mental illness, with the St. Louis County Municipal Court's Mental Health Court/Jail Diversion Program, and

WHEREAS, the CITY has enacted and approved Ordinance No. _____, a copy of which is attached hereto and made a part hereof, authorizing the CITY to execute this contract and to appoint any or all attorneys of the St. Louis County Counselor's Office, designated by the St. Louis County Counselor thereof, as Prosecuting Attorneys of said CITY:

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE CITY AND THE COUNTY AS FOLLOWS:

(1) The COUNTY shall provide all personnel, services, equipment and facilities necessary for the hearing and determination of the CITY ordinance violations set in the St. Louis County Municipal Court's Mental Health Court/Jail Diversion Program as contemplated in Sections 489.040.4 and 66.010 RSMo.

(2) The COUNTY shall render to the CITY the general prosecution services in the enforcement of the ordinances of the CITY where the suspect has a perceived mental illness, as it now renders to all of unincorporated St. Louis County, including all appeals resulting therefrom.

(3) The attorneys of the St. Louis County Counselor's office shall, without detracting from their power and authority as members of the St. Louis County Counselor's Office, serve as

prosecuting attorneys of the CITY, and shall perform such duties as are required to prosecute municipal ordinances of the CITY where the suspect has a perceived mental illness and his charges are set in the St. Louis County Municipal Court's Mental Health Court/Jail Diversion Program.

(4) The clerks and judges of the St. Louis County Municipal Court shall perform such duties as are required to hear and determine municipal ordinance violations of the CITY which are set in the Mental Health Court/Jail Diversion Program.

(5) The COUNTY shall assess and collect all fines and costs generated by the hearing and determination of the municipal ordinance violations of the CITY which are set in the Mental Health Court/Jail Diversion Program. The COUNTY shall retain such fines as compensation for services rendered in accordance with paragraph (10) of this Contract. With regards to court costs, the COUNTY shall assess, collect and distribute such court costs as allowed or required by law, and shall retain the CITY'S share of such costs as further compensation for this contract.

(6) If the CITY uses the Care System for its police reports, CITY will give the COUNTY Mental Health Court Prosecutor access to that system for retrieval of relevant reports..

(7) Applications for charges shall be sent (preferably by e-mail) to the prosecutor of the Mental Health Court. Simultaneously, with each application for charges, a certified copy of the CITY'S pertinent ordinance provision and corresponding penalty provision must be provided to the Mental Health Court Prosecutor because all such charges must be charged under the CITY'S ordinances.

(8) If the CITY desires to initiate prosecution through complaints and/or informations, the CITY shall provide all documents, information, witnesses and materials necessary to such prosecution, and the CITY shall otherwise cooperate with the COUNTY in the

provision of such documents, information, witnesses or materials as may be necessary for said prosecution.

(9) Any such charges placed in the Mental Health Court/Jail Diversion Program, which the COUNTY decides at some point, need to be removed from said Mental Health Court/Jail Diversion Program, shall be placed on a regular docket of the St. Louis County Municipal Court for any further necessary prosecution and disposition.

(10) Once the case is referred to St. Louis County for handling, the COUNTY shall receive all fines and costs generated by the prosecution of that case under the terms of this Contract. The CITY hereby assigns the COUNTY the said amount, to be retained by the COUNTY as such fines and costs are collected. In addition, the CITY shall pay the COUNTY for the services set out herein, \$300.00 per person referred and accepted on the Mental Health Court, up to a maximum of \$3,000.00/year regardless of total number of referred persons accepted within that year.

(11) Either party may terminate this Contract at any time by giving the other party sixty (60) days prior written notice.

(12) This Contract shall take effect from and after the passage and approval of the authorizing ordinance by both the CITY and COUNTY, whichever is later and shall continue for one year. It is further agreed by the parties that should they wish to enter into a similar contract for such services for the year succeeding this contract and years subsequent thereto but are unable, within thirty (30) days of the expiration of the contract, to agree on the terms of any such renewal, the terms of the present contract shall continue in effect until such time as either the parties reach an agreement on the said terms, and subject to appropriation by the CITY, or one of the parties elects to terminate by giving the other party sixty (60) days prior written notice.

IN WITNESS HEREOF, both parties have affixed their signatures to this Contract.

CITY OF MANCHESTER, MISSOURI

ST. LOUIS COUNTY, MISSOURI

By _____
Mayor

By _____
County Executive

ATTEST:

ATTEST:

Clerk

County Clerk

APPROVED AS TO FORM:

APPROVED:

Attorney

County Counselor

APPROVED:

Accounting Officer

APPROVED:

St. Louis County
Municipal Court Administrator

INTRODUCED BY ALDERMAN STEVENS

RESOLUTION NO. 15-

A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION FOR A HIGHWAY SAFETY TRAFFIC ENFORCEMENT GRANT FROM THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR FUNDING IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND FORTY DOLLARS (\$5,040.00) FOR ENFORCEMENT OF DRIVING WHILE INTOXICATED VIOLATIONS IN THE CITY OF MANCHESTER.

WHEREAS, it has been determined that there is a safety need in the City of Manchester for additional enforcement of driving while intoxicated violations in the City of Manchester; and,

WHEREAS, the Missouri Highways and Transportation Commission has made funds available to assist Missouri cities with highway safety traffic enforcement; and,

WHEREAS, in the event the City of Manchester receives approval for this grant, the City will receive one hundred percent (100%) funding for overtime hours worked, in an amount not to exceed Five Thousand Forty Dollars (\$5,040.00) to assist the City with enforcement of driving while intoxicated violations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City of Manchester does hereby approve the submission of an application to the Missouri Highways and Transportation Commission for a grant in an amount not to exceed Five Thousand Forty Dollars (\$5,040.00) for enforcement of driving while intoxicated violations in the City of Manchester.

Section Two: The City Administrator is hereby authorized to submit to the Missouri Highways and Transportation Commission appropriate documentation for application for a Highway Safety Traffic Enforcement Grant for safety of the residents of the City of Manchester and to do all other things necessary to carry out the terms of this Resolution.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney



**Traffic and Highway Safety Division
TRAFFIC ENFORCEMENT APPLICATION
October 01, 2015 through September 30, 2016**
(Application due by March 02, 2015)

Traffic and Highway Safety Division
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

Agency:	Manchester Police Dept.	Agency ORI#:	MO0954700
Address:	200 Highlands Blvd. Dr.	Federal Tax ID#:	436017491
		State Tax ID#:	12491179
City:	Manchester	State:	MO
		Zip:	63011-4072
		County:	St. Louis
Phone:	636-227-1410	Fax:	636-207-2829
Contact:	Sgt. Dan West	Email:	dwest@manchestermo.gov
Jurisdiction:	Urban	Jurisdiction Population:	19000
Targeted Population:	All Drivers		

Project activity for which your agency is requesting funding:

DWI Enforcement

Project Title:	DWI Enforcement	Requested Amount:	\$5,040.00
Brief Description:	Drinking and Drugged Driving		

Andy Hixson
Authorizing Official

Authorizing Official Signature

City Administrator
Authorizing Official Title

PROBLEM IDENTIFICATION

Alcohol and other drugs contribute substantially to traffic crashes on Missouri's roads, particularly those resulting in death or serious injury. In the 2011-2013 period, 419,658 traffic crashes occurred in the state. Of those, 0.5% resulted in a fatality and 3.0% involved someone being seriously injured. During the same time period, there were 20,061 traffic crashes where one or more drivers and/or pedestrians were under the influence of intoxicants and in the opinion of the investigating officer their intoxicated condition was a contributing factor to the crash. In these crashes where drivers or pedestrians were impaired by alcohol or other drugs, 717 people were killed and another 2,644 were seriously injured. It also is important to note that substance-impaired driving is under-reported as a contributing factor in traffic crashes. This under-reporting is due to drivers undergoing injuries sustained from crashes without being tested for blood alcohol content. Also, some forms of drug impairment may not be apparent to officers on the scene. As a result, it is an even greater problem than these statistics would indicate. In addition, 87.7% of substance-impaired drivers killed also failed to wear a safety belt further compounding the problem of substance-impaired driving.

A common misconception is that substance-impaired drivers are primarily injuring and killing themselves. While that is often true, a substantial number of people killed and seriously injured in these crashes were not intoxicated by alcohol or other drugs. Their actions in these incidents probably did not contribute to the cause of the collision. Of the 717 people killed in alcohol and other drug-related traffic crashes, 69.2% were the substance-impaired driver/pedestrian and 30.8% were some other involved party. Of the 2,644 seriously injured, 61.7% were the substance-impaired drivers/pedestrians while 38.3% were other persons in the incidents.

During years 2011-2013, there were 1,271 motor vehicle crashes in the City of Manchester. Of those 1,271 crashes, 40 were alcohol related. This ranks Manchester 38th compared to other Missouri cities for alcohol related crashes. Statistics provided by the MSHP Stars Analysis.

In 2014, Manchester made 38 DWI arrests. We also experienced one fatal alcohol related accident. Statistics compiled from the ITI reporting system used by Manchester shows 63% of all DWI arrests occurred on either Hwy 141, Hwy 100 or Big Bend Rd. Further examination shows 39% of all arrests occurred on Friday or Saturday night. Monday also showed a high occurrence with 8 arrests. The ages of those arrested was fairly even across the board from 30 to 59 years of age, along with four arrests of persons under 21. There were 15 people arrested between 20-29 years of age accounting for 39% of all DWI arrests.

The times of needed enforcement are backed by data analysis, which shows 50% of all DWI arrests were made between the times of 2200 to 0200 hours.

GOALS/OBJECTIVES

Goal: To decrease fatalities involving drivers with .08 BAC or greater to:

- 267 by 2013
- 255 by 2014
- 243 by 2015
- 230 by 2016

Performance Measure:

Number of fatalities involving drivers with .08 BAC or greater

Benchmark:

2012 fatalities involving drivers with .08 BAC or greater = 280

Objectives:

1. Participate in the National Impaired Driving Crackdown campaign
2. Participate in the quarterly impaired driving enforcement campaigns
3. Develop and implement a high visibility DWI enforcement plan involving saturation patrols and/or sobriety checkpoints

PROJECT DESCRIPTION

Project Description information will be captured in the supplemental section.

SUPPLEMENTAL INFORMATION

Question	Answer
You must answer the following questions	
1 Does your agency have an internal safety belt policy for all personnel?	Yes
2 Does your agency report racial profiling data annually?	Yes
3 Does your agency report to STARS?	Yes
4 Does your agency report UCR information annually?	Yes
5 Has any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
6 Please explain any NO answer(s) to questions 1-4:	
Please use the most current 12 months of data available for answering questions 6-11	
7 Total number of DWI violations written.	38
8 Total number of speeding violations written.	1195
9 Total number of HVM violations written.	1968
10 Total number of child safety/booster seat violations written.	8
11 Total number of safety belt violations written.	211
12 Total number of sobriety checkpoints hosted.	0
Use the most current three years crash data for questions 12-22	
13 Total number of traffic crashes.	1271
14 Total number of traffic crashes resulting in a fatality.	1
15 Total number of traffic crashes resulting in a serious injury.	14
16 Total number of speed-related traffic crashes.	178
17 Total number of speed-related traffic crashes resulting in a fatality.	0
18 Total number of speed-related traffic crashes resulting in a serious injury.	2
19 Total number of alcohol-related traffic crashes.	40

20 Total number of alcohol-related traffic crashes resulting in a fatality.	0
21 Total number of alcohol-related traffic crashes resulting in a serious injury.	2
22 Total number of unbuckled fatalities.	0
23 Total number of unbuckled serious injuries.	0

Enter your agency's information below.

24 Total number of commissioned law enforcement officers.	37
25 Total number of commissioned patrol and traffic officers.	26
26 Total number of commissioned law enforcement officers available for overtime enforcement.	30
27 Total number of vehicles available for enforcement.	9
28 Total number of radars/lasers.	13
29 Total number of in-car video cameras.	9
30 Total number of PBT's.	4
31 Total number of Breathalyzers.	2

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

- 32 Identify the primary enforcement locations.
- Hwy 141, Hwy 100, Big Bend Rd
- 33 Enter the months in which enforcement will be conducted.
- Year round with varying levels in certain months due to holidays and special enforcement periods
- 34 Enter the number of enforcement periods your agency will conduct each month.
- 4
- 35 Enter the days of the week in which enforcement will be conducted.
- Primarily Friday and Saturday nights, but some week nights during special enforcement periods and around holidays.
- 36 Enter the time of day in which enforcement will be conducted.
- Evening hours primarily from 2200 hours to 0200 hours. We have tried evening rush hour enforcement in the past with not much success, but may try some more in the future. 50% of all DWI arrests in 2014 occurred between these times.
- 37 Enter the number of officers assigned during the enforcement period.
- 1
- 38 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.
- None

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract*
6. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Enforcement activities (planned activities compared with actual activities)
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, incentive items or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Traffic and Highway Safety Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

ADDITIONAL FUNDING SOURCES

Besides current MODOT funds for FY15 we also received \$4000.00 from the Blueprint group for enforcement and the occasional mini fund grants around \$500.00 each time from the MO Safety Center. We currently have no other funds received yet for FY16, but the above mentioned funds have been consistent for the last several years.

BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Personnel							
	Overtime and Fringe		144	\$35.00	\$5,040.00	\$0.00	\$5,040.00
					\$5,040.00	\$0.00	\$5,040.00
Total Contract					\$5,040.00	\$0.00	\$5,040.00

ATTACHMENTS

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
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INTRODUCED BY ALDERMAN STEVENS

RESOLUTION NO. 15-

A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION FOR A HIGHWAY SAFETY TRAFFIC ENFORCEMENT GRANT FROM THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR FUNDING IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND FORTY DOLLARS (\$5,040.00) FOR ENFORCEMENT OF HAZARDOUS MOVING VIOLATIONS IN THE CITY OF MANCHESTER.

WHEREAS, it has been determined that there is a safety need in the City of Manchester for additional enforcement of hazardous moving violations in the City of Manchester; and,

WHEREAS, the Missouri Highways and Transportation Commission has made funds available to assist Missouri cities with highway safety traffic enforcement; and,

WHEREAS, in the event the City of Manchester receives approval for this grant, the City will receive one hundred percent (100%) funding for overtime hours worked in an amount not to exceed Five Thousand Forty Dollars (\$5,040.00).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City of Manchester does hereby approve the submission of an application to the Missouri Highways and Transportation Commission for a grant in an amount not to exceed Five Thousand Forty Dollars (\$5,040.00) for enforcement of hazardous moving violations in the City of Manchester.

Section Two: The City Administrator is hereby authorized to submit to the Missouri Highways and Transportation Commission appropriate documentation for application for a Highway Safety Traffic Enforcement Grant for safety of the residents of the City of Manchester and to do all other things necessary to carry out the terms of this Resolution.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney



Traffic and Highway Safety Division
TRAFFIC ENFORCEMENT APPLICATION
October 01, 2015 through September 30, 2016

Traffic and Highway Safety Division
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

(Application due by March 02, 2015)

Agency:	Manchester Police Dept.	Agency ORI#:	MO0954700
Address:	200 Highlands Blvd. Dr.	Federal Tax ID#:	436017491
		State Tax ID#:	12491179
City:	Manchester	State:	MO
		Zip:	63011-4072
		County:	St. Louis
Phone:	636-227-1410	Fax:	636-207-2829
Contact:	Sgt. Dan West	Email:	dwest@manchestermo.gov
Jurisdiction:	Urban	Jurisdiction Population:	19000
Targeted Population:	All Drivers		

Project activity for which your agency is requesting funding:

Hazardous Moving Violation

Project Title:	Hazardous Moving / Occupant Protection	Requested Amount:	\$5,040.00
Brief Description:	Seat Belt and HAZ Moving Violations		

Andy Hixson

Authorizing Official

Andy Hixson

Authorizing Official Signature

City Administrator
Authorizing Official Title

PROBLEM IDENTIFICATION

Hazardous Moving Violations (HMV) also known as aggressive driving is a serious problem on Missouri's roadways and has contributed substantially to traffic crashes, especially crashes resulting in death. Aggressive drivers are defined within Missouri's Blueprint to SAVE MORE LIVES as, "drivers of motorized vehicles who committed one or more of the following violations which contributed to the cause of a traffic crash: speeding; driving too fast for conditions; and/or following too close."

Aggressive drivers not only put their own lives at risk, but the lives of others as well. Of the 959 people killed, 67.4% were the aggressive driver and the other 32.6% were some other party in the incident. Of the 5,617 seriously injured, slightly more than one-half (53.2%) were the aggressive drivers and nearly one-half (46.8%) being some other person involved.

According to MSHP Crash Statistics, there were 1,271 motor vehicle crashes in Manchester between the years of 2011-2013. Of those accidents, 14 resulted in serious injury and 1 fatality. Manchester also had 178 speed related crashes, which ranked 38th in Missouri compared to all other cities. That ranking shows an area of concern, as Manchester was ranked 49th among Missouri cities for total number of crashes.

The top 5 locations for crashes in Manchester are Hwy 100 (362), Hwy 141 and Ramps (169), Big Bend Rd. (118), Sulphur Spring (53) and Hanna Rd. (33). These five streets account for 58 percent of all crashes in Manchester for 2011-2013. Hanna Rd. is the highest ranked city municipal roadway, which is consistently used as a cut through between Hwy 100 and Big Bend. Hanna Rd. also has a city park, an elementary school and Parkway South High School. The high school contributes to the youthful drivers that populate the area. According to crash statistics youthful drivers accounted for 28% of all accidents between 2011-2013, but also showed an increase to 35% for total number of injuries involved in crashes.

Manchester remains busy in traffic enforcement with 4,073 traffic stops and 4,735 citations issued. See supplement information for more information.

GOALS/OBJECTIVES

In 2011-2013, there were 419,658 traffic crashes in Missouri - 15.4% involved speeding. Correlating with the national data, Missouri's problem is also more significant when examining fatal crashes—of the 2,161 fatal crashes, 38.3% involved drivers who were speeding.

Goal #1:

To decrease HMV/aggressive driving related fatalities to:

- 314 by 2013
- 299 by 2014
- 288 by 2015
- 270 by 2016

Performance Measure:

- Number of HMV/aggressive driving-related fatalities

Benchmark:

- 2013 aggressive driving-related fatalities = 308

Goal #2:

To decrease speed-related fatalities to:

- 299 by 2013
- 285 by 2014
- 272 by 2015
- 258 by 2016

Performance Measure:

- Number of speed-related fatalities

Benchmark:

- 2013 speed-related fatalities = 302

Objective:

Develop and implement a plan that focuses on hazardous moving violations (such as speeding, following too closely, driving too fast for conditions, red-light running, improper lane changes, and failure to yield) at high crash locations and corridors.

PROJECT DESCRIPTION

Project Description information will be captured in the supplemental section.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
You must answer the following questions:	
1 Does your agency have an internal safety belt policy for all personnel?	Yes
2 Does your agency report racial profiling data annually?	Yes
3 Does your agency report to STARS?	Yes
4 Does your agency report UCR information annually?	Yes
5 Has any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
6 Please explain any NO answer(s) to questions 1-4:	
Please use the most current 12-months of data available for answering questions 6-11:	
7 Total number of DWI violations written.	38
8 Total number of speeding violations written.	1195
9 Total number of HVM violations written.	1968
10 Total number of child safety/booster seat violations written.	8
11 Total number of safety belt violations written.	211
12 Total number of sobriety checkpoints hosted.	0
Use the most current three years crash data for questions 12-22:	
13 Total number of traffic crashes.	1271
14 Total number of traffic crashes resulting in a fatality.	1
15 Total number of traffic crashes resulting in a serious injury.	14
16 Total number of speed-related traffic crashes.	178
17 Total number of speed-related traffic crashes resulting in a fatality.	0
18 Total number of speed-related traffic crashes resulting in a serious injury.	2
19 Total number of alcohol-related traffic crashes.	40

Agenda Item 10f

20 Total number of alcohol-related traffic crashes resulting in a fatality.	0
21 Total number of alcohol-related traffic crashes resulting in a serious injury.	2
22 Total number of unbuckled fatalities.	0
23 Total number of unbuckled serious injuries.	0

Enter your agency's information below.

24 Total number of commissioned law enforcement officers.	37
25 Total number of commissioned patrol and traffic officers.	26
26 Total number of commissioned law enforcement officers available for overtime enforcement.	30
27 Total number of vehicles available for enforcement.	9
28 Total number of radars/lasers.	13
29 Total number of in-car video cameras.	9
30 Total number of PBT's.	4
31 Total number of Breathalyzers.	2

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

32 Identify the primary enforcement locations.

Hwy 100, Hwy 141, Big Bend, Sulphur Spring and Hanna. Statistics indicate these are the high traffic areas and where the majority of all accidents in the city occur.

33 Enter the months in which enforcement will be conducted.

Year Round with varying levels in certain months due to holidays and special enforcement periods

34 Enter the number of enforcement periods your agency will conduct each month. 4

35 Enter the days of the week in which enforcement will be conducted.

Primarily Monday to Friday during high traffic periods and campaigns designated by MODOT Highway Safety

36 Enter the time of day in which enforcement will be conducted.

Morning and Evening rush hour, but with a high interest around schools during arrival and dismissal. Data from the MSHP STARS Analysis 56 percent of all accidents in Manchester occur between 1200 to 1900 hours.

37 Enter the number of officers assigned during the enforcement period. 1

38 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

None

PROJECT EVALUATION

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Agenda Item 10F

ATTACHMENTS

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
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